

**ACJS MID-YEAR BOARD MEETING
MINUTES**

September 7, 2019

Time: 8:00 AM –Breakfast Buffet will be set by 7:30 AM

San Antonio, TX

San Antonio Riverwalk Hotel: Location: Travis Room

Hotel Tour: 1:30 PM with Debbie Brandt

I. Welcome and Introductions

IN ATTENDANCE: Prabha Unnithan (President), Cassia Spohn (1st Vice-President), Faith Lutze (Immediate Past President), Marlyn Jones (Treasurer), Erin Orrick (Secretary), Cassandra Reyes (Region 1 Trustee), Leah Daigle (Region 2 Trustee), Victoria Beck (Region 3 Trustee), Christine Nix (Region 4 Trustee), Lorenzo Boyd (Trustee-At-Large), Anthony Peguero (Trustee-At-Large), Ashley Blackburn (Trustee-At-Large), John Worrall (Executive Director), Letiscia Perrin (Association Manager) VIA CONFERENCE CALL: Heather Pfeifer (2nd Vice-President), Stephanie Mizrahi (Region 5 Trustee)

- President Unnithan called the meeting to order at 8:12am and started introductions.

II. Review Agenda

- A motion to approve the agenda was made by Beck and seconded by Reyes. The motion carried unanimously with zero abstentions.

III. Approval of Minutes

- A motion to accept all the minutes (listed below) was made by Spohn and seconded by Blackburn.
 - March 2019 Tuesday Board Meeting
 - March 2019 General Business Meeting
 - March 2019 Friday Board Meeting
- Beck noted a correction needed in the March 2019 Friday Board Meeting minutes. “Berk” as Student Affairs liaison should be Beck
 - A motion to approve the minutes was made by Spohn and seconded by Blackburn. The motion carried unanimously with Pfeifer (for Tuesday and General Business Meeting) Reyes (for Tuesday) and Orrick (for Tuesday and Friday) abstaining.
 - A motion to accept all reports was made by Blackburn and seconded by Beck. The motion carried unanimously with no abstentions.

IV. President's Report (Unnithan)

- Unnithan discussed his report with the first discussion item being: How does ACJS as a mature academic and practitioner-based organization representing a major criminological/criminal justice tradition play a continuing and enhanced role in supporting the international and global development of the field? Unnithan solicited feedback on how to improve international involvement and representation. Unnithan suggested sponsoring attendees to international conferences, such as comparative criminologists or International paper competition awardees. Spohn suggested the ACJS President or designee attend the international conferences as a featured speaker with outreach to the organizations, so they know a representative is attending. Peguero suggested designating a liaison to interact with each organization. Lutze wanted to make sure that we would get feedback – some sort of reporting back to formalize the experience. Daigle questioned what the measures of success might be. Unnithan agreed and noted that at this point it is just to make sure there is communication and awareness of who ACJS is and what we do. Worrall agreed that communication is likely the key and agreed with Peguero's suggestion of a liaison. Blackburn recommended involving the international section. Spohn recommended identifying 4-5 conferences to target to attend. *The Board recommended Unnithan and Worrall will discuss the development of a formal proposal.*
- Unnithan noted some of the continued responses from the termination of the academic certification. Unnithan requested feedback from the Board on what steps should the Executive board take to respond to continuing concerns from previously certified programs and some members about the termination of academic certification? The board discussed the continued issues from programs regarding the termination of the academic certification. Unnithan requested suggestions on responses to programs. Lutze suggested that it may be possible to just let things settle down at this point. Worrall agreed as this decision was made over a year ago. Lutze recommended including this discussion in the strategic planning session.
- Unnithan noted that Dr. Shaun Gabbidon, Editor of JCJE was nearing the end of his term. He asked if the Executive Board wishes to appoint Dr. Shaun Gabbidon to a second and final three-year term as Editor of the Journal of Criminal Justice Education?
 - ACTION ITEM: A motion was made by Reyes to appoint Gabbidon to a second term and was seconded by Lutze. The motion was carried in favor unanimously with no abstentions.
- A motion was made to approve the presidents report and was seconded by Jones and Beck. The motion carried unanimously, with Unnithan abstaining.

- V. 1st Vice President's Report (Spohn)
- Spohn discussed progress with planning the 2021 Conference program. Spohn informed the board that David Holleran will be the co-chair of the program committee for the 2021 meeting. Spohn reported there is long list of volunteers and is working on reviewing and appointing members to committee.
 - Spohn noted that she is working to develop the plenary sessions and will work to schedule them with no competition of other sessions.
 - A motion was made to approve the VPs reports and was seconded by Jones and Beck. The motion carried unanimously, with Spohn abstaining.
- VI. 2nd Vice President's Report (Pfeifer)
- Pfeifer reported that the theme she has selected for the 2022 annual meeting in Las Vegas is "Avenues of Change: Integration Research, Advocacy, and Education"
 - Pfeifer requested suggestions for any changes and nominations for committee chairs.
 - The Board discussed the previous changes to the Assessment committee chair terms to try and get them back aligned properly. Pfeifer asked if there are there any rules prohibiting asking for co-chairs? Worrall noted there is precedent for co-chairs (program committees).
 - A motion was made by Spohn to approve the second VPs report and was seconded by Reyes. The motion carried unanimously, with Pfeifer abstaining.
- VII. Immediate Past President's Report (Lutze)
- Lutze discussed the process for developing the list of candidates for the Executive Board elections. Lutze informed the Board that the committee decided to keep the three candidates slated for the Region 3 Trustee.
 - The Board discussed the nomination and petition process for members to get on the ballot and noted continued difficulty with the willingness of people to run for positions.
 - ACTION ITEM: A motion was made by Boyd to approve the list of Executive Board Nominees and was seconded by Reyes. The motion carried unanimously, with Lutze abstaining.
 - Lutze discussed the strategic planning session agenda. She informed the Board that the SWOT analysis will be sent before the meeting tomorrow for members complete and return.
 - A motion was made by Boyd to approve the Immediate Past President's report was seconded by Reyes. The motion carried unanimously, with Lutze abstaining.
- VIII. Treasurer's Report (Jones)

- Jones reviewed the items noted in her report.
- A motion was made Jones and seconded by Beck to go into executive session to discuss the Executive Director Personnel Evaluation. The motion carried unanimously, with Jones abstaining.
- A motion to come out of Executive Session was made by Spohn and seconded by Beck. The motion carried unanimously with no abstentions.
- A motion to approve the Treasurer’s report was made by Blackburn and seconded by Reyes. The motion carried unanimously, with Jones abstaining.

X. Secretary’s Report (Orrick)

- Orrick reviewed the votes taken via email and doodle poll noted in her report and orally reported on the vote (12 – 0, 1 absent) to approve Employment Bulletin proposal.
- A motion to approve the Secretary’s report was made by Spohn and seconded by Reyes. The motion carried unanimously, with Orrick abstaining.

XI. Executive Director’s Report (Worrall)

- Worrall discussed with the Board information from Cathy Barth that membership categories are in the constitution. Therefore, changes to membership categories as approved at the previous board meeting would require an amendment the constitution to change the “Senior” membership category to “Retired.” The Board discussed the rationale for these membership categories and the issues with the current membership category structure.
 - ACTION ITEM: A motion to rescind the policy change to wording from senior to retired in the dues structure was made by Reyes and was seconded by Lutze. The motion carried unanimously, with no abstentions.
- Worrall updated the Board and discussed a proposed change in Policy 301.09 of the ACJS Historical Mini-Grant Award to require the recipient to submit receipts. The Board discussed implications of requiring receipts
 - ACTION ITEM: A motion by Orrick was made and seconded by Beck to amend Section VII to include a requirement that there be a full accounting of all expenses. With the addition of the wording “Receipts must be submitted to the national office for audit purposes” to Policy 301.09. The motion carried with 11 in favor, and one against.

- Worrall discussed with the Board the proposal to create a directory of criminal justice and criminology programs. The Board discussed multiple details about the development of the list, what/who would be included, whether it would proprietary/publicly available, and the details of the RFP, including the language in the selection criteria and preference consideration. The Board also discussed the need to sustain efforts to update the list and the costs associated with these efforts going forward. Worrall agreed to edit the RFP language on joining as a member as part of the application process and will add language on the proprietary nature of the list.
- A motion to approve the RFP as amended was made by Spohn and seconded by Lutze. The motion carried unanimously with no abstentions.
- Worrall discussed the approval of the CJRA contracts by email vote before ASC last year and informed the Board that the proposed contracts for 2020 contain no changes. The Board discussed CJRA activities and feedback on events.
 - ACTION ITEM: A motion was made by Jones to approve the contracts and seconded by Reyes and Lutze. The motion carried unanimously, with Peguero and Jones abstaining.
- A motion to go into executive session to discuss the Association Manager Personnel Evaluation was made by Beck and seconded by Blackburn. The motion carried unanimously, with no abstentions. NOTE: The Board asked Worrall to remain to present the Association Manager's Evaluation report.
- A motion to come out of Executive Session was made by Reyes and seconded by Jones. The motion carried unanimously with no abstentions.
- Worrall updated the board on the social media accounts. The twitter account has over 1K followers and encouraged the Board to add content.
- Worrall reported to the Board of his call with Taylor and Francis with the main issue being the constant updating of the membership list. He informed the Board that they are developing a system that will allow members instant access once they join.
- Worrall reported to the Board on discussion of splitting the national office to lease parts that were not being used. There are questions on if it would be marketable or viable. It is a large space where much is not being used. Worrall solicited feedback on whether this is something to consider further. *The Board recommended contacting a leasing agent to see whether it would be marketable.*
- Worrall solicited feedback from the Board about the ACJS Home page – policy experts directory, asking if it is necessary to have a separate link? And whether it would be better

to link to those on CJRA. *The Board recommended contacting those who are on the ACJS link, but not CJRA to inform them of the switch to the CJRA page.*

- Worrall reported to the board on the Program standards page, that the list of certified reviewers consented to having their info on the site. *The Board agreed that the names of those who have consented should appear on the webpage.*
- A motion to approve the Executive Director's report, excluding the item on Part-time help in the National Office, was made by Spohn and seconded by Reyes. The motion carried unanimously, with no abstentions.

XII. Association Manager's Report (Perrin/Barth)

- Perrin updated the Board on her activities since taking over the role as association manager. She discussed added Google analytics to the website to track activity. And how she's hoping to increase the presence of membership benefits after the strategic planning meeting.
- Perrin reported on Unnithan's introduction video inviting attendance at the annual meeting.
- Perrin reported that membership numbers are currently at 2012. She will continue to work to meet the membership numbers from last year. Spohn noted that her student is contacting those who volunteered but are not members. Reyes suggested email notifications for those who are in payment plan process. Boyd suggested changing the name from "suspended" former members to "inactive."
- Perrin reported on the potential for non-dues revenue from the Career Job Board. Other ideas for non-dues revenue include partnership with outside companies for discounts, etc. Unnithan expressed caution on approval for ads. Perrin noted that the national office has final control over approval for ads.
- Perrin presented to the Board a proposal to hire a part-time coordinator for the National Office. This would allow Perrin to continue focusing on marketing and promotion instead of focusing on the minor details of meeting preparation. The Board discussed details of this position, including the timing of the hire. Perrin noted this would just through March. Perrin noted that Cathy is contracted for other specific duties and adding these would put her over her allocated time. Spohn expressed support for hiring someone to allow Praba's meeting to be executed smoothly. Lutze inquired about the nature of who and how they would be hired. Perrin noted there are people who would work on a contract basis, resources she would tap into to find, and could appropriately vet.
 - ACTION ITEM: A motion to approve up to \$16K for the hiring of a part-time assistant in the months leading up to the national meeting for up was made by Boyd and seconded by Lutze. The motion carried unanimously, no abstentions.

- A motion to approve the Association Manager’s report was made by Reyes and seconded by Blackburn. The motion carried unanimously, with no abstentions.

XIII. Program Chairs Report on 2020 Annual Meeting (Mizrahi, Tillyer)

- Mizrahi reported to the Board that the Program committee efforts are continuing. The Board discussed issues with maintaining contact with panel chairs to keep track of no shows. Mizrahi also reported that the system does not have a bulk email function for panel chair. Topic chairs were sent a template to send to panel chairs. Mizrahi informed the Board of the intent to develop a survey to send to panel chairs post-conference.
- Mizrahi reported that the Program committee is working to finalize tours with Haven for Hope and a behind the scenes of the Riverwalk focusing on security efforts.
- Mizrahi reported to the Board that Denise Gosselin would like to do a workshop for mental health first aid. This would be an 8-hour training with a certificate. There is time to set aside on Tuesday. Pfiefer noted that this is a good way to reach out and serve the practitioner community. She also noted that the person who puts on the training needs to be compensated due to the level of work associated. Lutze noted the success of the past workshop even with charging a fee (\$50). Space and time on the program have already been set aside for the workshop. Perrin discussed a \$75 fee for non-members and \$60 for members would be in line with other trainings. Pfiefer noted to look in to CEUs that might be associated with the training.
- Mizrahi reported that the submission system closes 10/14 and topic chairs must finish approving panels by 10/28. The committee will be meeting 11/4 in Fort Collins to put together the program. Beck asked how panel chairs were selected. Mizrahi noted that they are being proactive with the panel chairs to encourage them to be mindful in how they select panel chairs.
- Lutze expressed her appreciation of the theme and current marketing of the program and how powerful many of the featured topics are. Unnithan noted that there will be featured panels that directly tie into the program theme will be starred in the app. Unnithan noted that based on the tour we learned that all but 5 meeting rooms will be the Rivercenter. Logistic considerations for which panels are in which location.
- A motion to approve the Program Chairs’ Report was made by Reyes and seconded by Beck. The motion carried unanimously, with Mizrahi abstaining.

XIII. Committee Reports

- a. Academic Review (Joseph)
 - Pfiefer will contact Joseph
- b. Affirmative Action (Jordan)

c. Assessment (Mizrahi)

- Mizrahi reported that a survey was sent to the membership with a list of topics and resources and asking people to rank them. She reported that a call for presentations will go out by the end of the month and that Peregrine is once again sponsoring the food.
- Mizrahi presented a proposal to the Board for ACJS to reimburse the Chair and Deputy Chair of the Assessment Committee for the Monday night stay needed to manage and run the Assessment Workshop held on Tuesday.
- The Board discussed the success of the workshops with high attendance (50-70). An additional night of a hotel stay may be cost prohibitive for a chair.
 - ACTION ITEM: A motion to pay to one night of the chair and deputy chair was made by Pfiefer and seconded by Blackburn. The motion carried unanimously, with Mizrahi and Orrick abstaining.
 - ACTION ITEM: A motion to create policy 204.07 to allow for the reimbursement of the chair and deputy chair of the assessment committee for one night each the night before the assessment workshop was made by Boyd and seconded Reyes. The motion carried unanimously, with Mizrahi and Orrick abstaining.
- A motion to approve the Assessment Committee's Report was made by Beck and seconded by Blackburn. The motion carried unanimously, with Mizrahi abstaining.

d. Awards (Miller)

1. ACTION ITEM: Consider recommendation of Outstanding Mentor Award Subcommittee to change the award from non-competitive to competitive.
- The Board discussed the Outstanding Mentor Award Subcommittee's request to consider changing the Outstanding Mentor Award from non-competitive to competitive. The Board discussed concerns with the idea of having to evaluate who is a better mentor.
 - Boyd expressed concern with the idea of having to evaluate who is a better mentor and concern with the inclusion of "graduate" students because that introduces some exclusionary criteria/bias process. However, the current description already states mentoring of graduate students and junior faculty. Discussion in favor of the change included reasoning that it otherwise is just a recognition and subjective evaluation for other awards already occurs. Support for limiting the number of awardees was expressed. *As liaison, Peguero agreed to contact the committee chair for further discussion and suggest including undergraduates and limiting the number of awardees.*

- TABLED ITEM: A motion to table the action was made by Spohn and seconded by Reyes. The motion carried unanimously, with no abstentions.
- A motion to approve the Awards Committee's Report was made by Reyes and seconded by Boyd. The motion carried unanimously, no abstentions.

b. Budget, Finance, and Audit (Pfeifer)

- A motion to approve the Budget, Finance, and Audit Committee's Report was made by Boyd and seconded by Reyes. The motion carried unanimously, with Pfeifer abstaining.

c. Committee on National Criminal Justice Month (Bourgeois)

- A motion to approve the National Criminal Justice Month Committee's Report was made by Jones and seconded by Reyes. The motion carried unanimously, with no abstentions.

d. Constitution and By-Laws (Mowder)

- A motion to approve the Constitution and By-Laws's Report was made by Boyd and seconded by Spohn. The motion carried unanimously, with no abstentions.

e. Crime and Justice Research Alliance

- A motion to approve the Crime and Justice Research Alliance's Report was made by Reyes and seconded by Blackburn. The motion carried unanimously, with Pequero and Jones abstentions.

i. Ethics (Bing) (ORAL REPORT BY FAITH LUTZE)

- Lutze reported to the Board that there is an ethics complaint being reviewed by the committee. The committee asked questions of the complainant and are waiting for a response. The committee will keep the board updated on the progress.
- A motion to approve the was made by Reyes and seconded by Spohn. The motion carried unanimously, with Lutze abstaining

j. Membership (Dyer)

k. Nominations and Elections (Lutze) *See Immediate Past President's Report

l. Public Policy (van Wormer)

- A motion to approve the Public Policy’s Report was made by Reyes and seconded by Pfeifer. The motion carried unanimously, with no abstentions.

m. Student Affairs (Barbieri)

- A motion to approve the Student Affairs’ Report was made by Lutze and seconded by Reyes. The motion carried unanimously, with no abstentions.

n. Teller’s Committee (ORAL REPORT BY FAITH LUTZE)

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- Lutze informed the Board that there is no formal report as it occurs after the election. The Board discussed if this committee was removed after the elections went electronically. Worrall noted that is not listed as a standing committee in the Constitution, but it does appear in the Constitution. *The Board recommended that no report is required on the agenda.*

o. Ad Hoc: Employment Exchange (Lee)

- Unnithan informed the Board that in the budget rooms and transportation that were covered for a former chair. The Board discussed if there is an expectation that we pay for the employment exchange coordinator room and what the role of the coordinator is during the conference? *Unnithan suggested that the coordinator indicate in more detail the conference activities in the Employment Exchange report to the Board.*
 - ACTION ITEM: A motion to reimburse the employment exchange coordinator for 4 room nights of the employment exchange coordinator for the 2020 meeting was made by Boyd and seconded by Lutze. The motion carried unanimously, with no abstentions
 - TABLED ITEM: revisit adding reimbursement to policy after receiving the next report outlining specific activities.

- A motion to approve the Employment Exchange’s Report was made by Boyd and seconded by Lutze. The motion carried unanimously, with no abstentions.

p. Ad Hoc: Doctoral Summit (Pfeifer)

- Pfeifer reported that they are currently in the recruiting phase. Additional plans include scheduling for the plenaries for Thursday and Friday (9:30am) so that the summit participants can attend those session.
- *Worrall reminded the Board of the approved change of the Doctoral Summit from an adhoc committee to a standing committee and needs to be on the next election ballot.*

- A motion to approve the Employment Exchange's Report was made by Reyes and seconded by Jones. The motion carried unanimously, with Pfeifer abstaining.

q. Ad Hoc: Innovator Award for Practitioners (Nix)

- Nix informed the Board that there are 2 nominations for the award and the report is due before November.
- A motion to approve the Innovator Award for Practitioners' Report was made by Blackburn and seconded by Beck. The motion carried unanimously, with Nix abstaining.

r. Ad Hoc: Committee on History Mini Grants (Blackburn)

- Blackburn informed the Board that the deadline is December and no proposals have been received so far.
- A motion to approve the Committee on History Mini Grants' Report was made by Reyes and seconded by Beck. The motion carried unanimously, with Blackburn abstaining.

s. Ad Hoc: Sage Professional Development Workshop (Payne)

- A motion to approve the Sage Professional Development Workshop' Report was made by Boyd and seconded by Lutze. The motion carried unanimously, with no abstentions.

t. Report of NGO Representative to United Nations (Reichel)

- A motion to approve the NGO Representative to United Nations' Report was made by Reyes and seconded by Boyd. The motion carried unanimously, with no abstentions.

u. Report on 2020 United Nations Congress Selection Committee

- ACTION ITEM: A motion to approve the slate of individuals selected to attend the Kyoto Congress was made by Lutze and seconded by Beck. The motion carried unanimously, with no abstentions.
- Worrall discussed the statement by ACJS and the implementation of the Doha Declaration. *The Board agreed that Worrall had approval to move forward with getting the statement sent out.*

- A motion to approve the 2020 United Nations Congress Selection Committee' Report was made by Spohn and seconded by Daigle. The motion carried unanimously, with no abstentions.

- v. Report from International Association of Chiefs of Police (IACP) Representative (Dabney)

- The Board discussed the reimbursement of individuals who attend other practitioner conferences as a representative of ACJS without getting reports in return. Unnithan noted that we have to be aware of what the product is in return if we support the appointment of individuals to represent ACJS.

- A motion to approve the Report from International Association of Chiefs of Police's Report was made by Reyes and seconded by Beck. The motion carried unanimously, with no abstentions.

XIV. Region Reports

a. REGION 1 - Northeastern (Reyes)

- Reyes presented to the Board a NEACJS request for confirmation of whether a panel or roundtable session submission would be permissible to serve as an NEACJS Executive Board meeting during the ACJS Annual Meeting in San Antonio. The Board discussed the need to create a space for the regional meetings but there are often challenges and issues in doing so. Perrin noted that there might be a hospitality suite where the E-boards could sign up to meet as they are too small to hold a panel. Worrall noted that the program meeting needs to take place to see what space is available. *The Board the recommendation that the decision should be made after the Program Committee meeting with the intention that the Board supports the notion of giving them space.*

- A motion to approve the Northeastern Report from was made by Lutze and seconded by Boyd. The motion carried unanimously, with Reyes abstaining.

b. REGION 2 - Southern (Daigle)

- A motion to approve the Southern report was made by Lutze and seconded by Blackburn. The motion carried unanimously, with Daigle abstaining.

c. REGION 3 - Midwest (Beck)

- A motion to approve the Midwest report was made by Lutze and seconded by Spohn. The motion carried unanimously, with Beck abstaining.
- d. REGION 4 - Southwest (Nix)
- A motion to approve the Southwest report was made by Lutze and seconded by Blackburn. The motion carried unanimously, with Nix abstaining.
- e. REGION 5 - Western (Mizrahi)
- A motion to approve the Southwest report was made by Lutze and seconded by Boyd. The motion carried unanimously, with Mizrahi abstaining.

XV. Section Reports

- a. Community College (Harris)
 - b. Corrections (Goulette)
 - c. Critical Criminal Justice (Coates)
 - d. Law and Public Policy (Garrison)
 - e. International (Markovic)
 - f. Juvenile Justice and Delinquency (Dawkins)
 - g. Minorities and Women (Dodson)
 - h. Police (Rush)
 - i. Restorative and Community Justice (Cunliffe)
 - j. Security and Crime Prevention (Johnson)
 - k. Victimology (Policastro)
 - l. Teaching, Learning, and Scholarship (Robinson)
 - m. Drugs and Alcohol Research (Miller)
- A motion was made to approval all the section reports, with the exception of the Critical Criminal Justice, was made by Boyd and seconded by Reyes. The motion carried unanimously, with no abstentions.
 - The Board discussed some concern with the lack of members on the board of the Critical Criminal Justice committee. Spohn questioned if the midyear should also include a budget. *Unnithan suggested Worrall send an email to the chair to note the report was not approved and to make sure they have officers by March.*

XVI. Editor Reports

- a. JQ (Kurlycheck)
- b. JCJE (Gabbidon)
- c. ACJS Today (Myers)
- d. Taylor & Francis (Fernholz)

- A motion was made to approval all the received Editor reports was made by Lutze and seconded by Spohn. The motion carried unanimously, with no abstentions.
- *Worrall will contact Alex to remind him to submit a report for Justice Evaluation Report.*

XVII. Old Business from March 2019 Board Meetings

- a. Amendments to the Ethics Code
 - TABLED ITEM: Lutze suggested we table this item to make sure the committee has the revisions to review before the San Antonio Meeting
- b. Email to membership that Certification no longer exists
 - Worrall reported that this was completed
- c. Discuss which Awards will be presented at the Awards Luncheon; confirm which ones receive plaques
 - Perrin reported on what awards are given by policy and what they receive by policy. Lutze recommended framing certificates instead of engraved plaques.
 - The Board also noted that SAGE awards are not included in the Friday luncheon. For 2020, Megan Kurlychek and Janice Joseph need to be acknowledged at the Friday luncheon. Outgoing board members will also receive a plaque.
- d. List of ACJS Certified Reviewers
 - Worrall reported List is finalized and just needs to be posted.
- e. Juvenile Justice and Delinquency Section Award Process (Lutze)
 - TABLED ITEM: Tabled until Tuesday meeting in San Antonio

XVIII. New Business

- a. Ethics Committee Nominations (Blackburn, Boyd, Peguero)
 - Blackburn noted her appreciation of the committee's efforts in nominating potential members.

- A motion to approve the new committee members was made by Spohn and seconded by Lutze. The motion carried unanimously, the trustees (3) abstained.

XVIX. Adjourn

- A motion to adjourn was made by Reyes at 5:23pm and seconded by Beck. The motion carried unanimously with no abstentions.