

ACJS END-YEAR BOARD MEETING MINUTES

Date: March 11, 2025 at 8:00am MT

IN ATTENDANCE: Bitna Kim (President), Stephanie Mizrahi (1st Vice-President), David Myers (2nd Vice-President), Anthony Peguero (Immediate Past President), Leah Daigle (Treasurer), Aimée “May” Delaney (Secretary), Jodi Lane (Trustee-At-Large), Melissa Burek (Trustee-At-Large), Michele Bratina (Region 1 Trustee), John Stogner (Region 2 Trustee), Ming Li Hsieh (Region 3 Trustee), Erin Orrick (Region 4 Trustee), Alison Burke (Region 5 Trustee), John Worrall (Executive Director), Letiscia Perrin (Association Manager); Sanja Ivkovich (incoming 2nd Vice-President)
Absent: Cassandra Reyes (Trustee-At-Large)

I. Welcome

- President Kim called the meeting to order at 8:03am MST.
- She announced the order of the meeting (e.g., lunch, meeting attendance).
- She introduced incoming 2nd Vice President Ivkovich.

II. Review Agenda

- A motion to accept the agenda was made by Orrick and seconded by Hsieh. The motion carried unanimously with no abstentions.

III. Approval of Mid-Year Board Meeting Minutes

- A motion to accept the minutes was made by Mizrahi and seconded by Bratina. The motion carried unanimously with Delaney abstaining.
 - a. Minutes Mid-Year Board Meeting
 - There was discussion about the following changes needed to these minutes:
 - Title of minutes
 - Date
 - Welcome I, bullet 2 and 4 are not complete sentences. Bullet 2 seems to be related to the work completed on the report templates. Bullet 4 is unknown.
 - Orrick is spelled wrong in one location (Orrin)
 - Myers is spelled wrong (addendum: upon review and search of entire minutes, Delaney could not find where Myers was accident spelled wrong. There was a correction to the beginning year meeting in which Myer’s was purposely noted as being spelled wrong.
 - President’s report IV, 3rd bullet point – there is no apostrophe in Emcees (Emcee’s is wrong).
 - o A motion to approve all the minutes, with the amended changes, was made by Burek and seconded by Lane. The motion carried unanimously with Delaney abstaining.

A motion to accept all Officer reports was made by Mizrahi and seconded by Hsieh. The motion carried with each officer abstaining from their respective report.

IV. President's Report (Kim)

- Kim provided highlights from her report.
- ACJS got talent only had 2 registrants and she made decision to cancel this activity due to low interest.
- She invited everyone to attend main events (e.g., keynote speakers).
- She expressed appreciation and gratitude for all Board Members.
- Kim provided a verbal overview updating on DSS funding due to NIJ Award being rescinded and how this may impact the DSS moving forward. Worrall provided information that the grant does not impact ACJS (grant for research only). This year DSS had record number of sponsorship and funding.

V. Program Chairs Report on 2025 Annual Meeting (Gibson, Cho, Kuehn)

- Kim highlighted a few registration issues, related mostly to cancellations due to lack of funding. Conference panels will have 4-5 presentations so the impact is minimal. There was a note that Mizrahi was not present at the meeting in Huntsville (page 40 in packet).
- Kim expressed gratitude on behalf of her program co-chairs to all Board Members, and asked everyone to attend the UC Denver reception tonight to thank them also.

VI. 1st Vice President's Report (Mizrahi)

- Mizrahi highlighted a few items in her report (e.g., keynote speaker LaFree, need for "dancing shoes"). There was question about the early service award – the meaning of "early service." Mizrahi asked for this discussion to occur at the Friday beginning meaning, but explained that "early service" means people beginning career.
- There was a question as to the reason there are a large number of topics under program committee for the number of presentations actually submitted. The concern was that this was inefficient based on numbers. There was discussion of the history on the number of topics for past 10 years or so: 50-55 topics pre-COVID and 70-90 topics after pandemic restrictions lifted. Mizrahi advised that her goal for 2026 was to reduce the number of topics back to about 70 because of challenges of managing this number of topics and number of people involved. Kim also explained that the membership has complained about the topic panels they are placed into not matching their presentation, so it is a challenge coming up with panel topics to match the research topics being presented. The goal was to be more inclusive of the areas of expertise and maintain variety. There was concern about how volunteers' time is being used if only working with small number of panels. Perrin explained that Myers co-chairs have requested data to review the need for the number of panels. Delaney explained need for volunteers to assist with the work, given the large numbers of hours planning and organizing a national conference.
- There was discussion about Gary Cordner as Chair of Public Policy Committee

- A motion to approve Gary Cordner as Public Policy Committee Chair was made by Bratina and seconded by Burek. The motion carried unanimously with Mizrahi and Delaney abstaining.

ACTION ITEM: Mizrahi to inform Cordner of his amended term on the Committee.

- There was discussion about the Awards Subcommittees. There was point raised about renewing membership at annual meeting, so Mizrahi will review membership for all committee members at the end of this week.
 - A motion to approve the Awards Subcommittees was made by Stogner and seconded by Lane. The motion carried unanimously with Mizrahi and Delaney abstaining.
- There was discussion about the recommended changes to the Awards Policy. Mizrahi thanked all members of the committee. The reasoning for these changes are based on recommendations from the 2024-2025 awards committee reports and reasonableness for reading submissions (e.g., book award) and submission due date for presentations (e.g., student panel award).
 - A motion to approve deleting the **Outstanding Book Award policy language (301.01)** *“if a book is not reviewed after being nominated, any copies of the book will be returned to the publisher or original source”* was made by Lane and seconded by Burek. The motion carried unanimously with Mizrahi abstaining.
 - A motion to approve the addition of language to the **Outstanding Book Award policy language** Policy 301.01, stating “Self-nominations from authors for authored books are allowed” after *“Individuals who are involved in the production of a book, or who have a financial interest in it, may not nominate that book for this award”* was made by Lane and seconded by Hsieh. The motion carried unanimously with Mizrahi abstaining.
 - A motion to approve the addition of language to Policy 301.01, the **Outstanding Mentor Award**, “nominators shall submit a CV along with their letter of nomination” was made by Burek and seconded by Stogner. The motion carried unanimously with Mizrahi abstaining.
 - A motion to delete the language in **Outstanding Mentor Award**, stating “Application deadline date will be set each year by the Subcommittee” was made by Lane and seconded by Hsieh. The motion carried unanimously with Mizrahi abstaining.
 - A motion to approve the addition of language to the **Leadership and Innovation Award and Non-Profit Organization Leadership and Innovation Award**, “priority should be given to practitioners and/or organizations working in the region in which the annual meeting is held” was made by Lane and seconded by Bratina. Request to amend the award policy to also include language in the call for nominations No contact information for the person being nominated for the award. Need for language to request the nominator include the nominees’ contact information in the nomination. The motion carried unanimously with Mizrahi abstaining.
 - A motion to approve changing the **due dates for awards nominations as noted below** was made by Myers and seconded by Burek.

August 31 - Outstanding Book, Outstanding New Scholar

September 15 – all other awards nominations not specifically outlined here.

October 16 - Dorothy Bracey/Janice Joseph Minority and Women New Scholar, ACJS Student Scholarship, Student Scholarship Mini-Grant Travel Awards for People of Color and Women, and any other award requiring students to submit an abstract for presentation

The motion carried unanimously with Mizrahi abstaining.

ACTION ITEM: Worrall to make the above changes to ACJS awards policy.

ACTION ITEM: Mizrahi will contact the Awards Committee chair to advise of the new language for awards policies to ensure this new language is included in the solicitation for awards nominations.

ACTION ITEM: Kim and Mizrahi to continue with AD HOC committee to address any remaining issues (e.g., conflict of interest, conflicting information in policies with award submission due dates, subcommittees for newly implemented student awards).

- Mizrahi thanked all AD HOC Award Committee members for their work on the committee.

VII. 2nd Vice President's Report (Meyers)

- Myers highlighted a few points from his report (e.g., committee chairs being finalized, Marcum and Powers being program co-chairs [expressing gratitude], UN congress on CJ.
- There was discussion about Justice Quarterly Journal Editors search. He expressed gratitude to the committee members. Worrall provided update on editors' transition with journal and Taylor & Francis. There was discussion about the compensation time frame being moved to beginning of calendar year (rather than the fall as has been traditionally done [year after begin]). There will be change for all Editors compensation to January 26 each year. There was discussion about at which conference the editors are recognized, based on date of transition. All outgoing journals editors are recognized this year except JQ. There was discussion about approving four Deputy Editors that have committed to serve on the JQ Editorial Team (Wooldredge, Lantz, Todak, and de Vries).
 - A motion to approve the 4 Deputy Editors was made by Mizrahi and seconded by Bratina. The motion carries unanimously with no abstentions.

ACTION ITEM: Worrall to advise the incoming Editors the results of the vote.

ACTION ITEM: Perrin to make changes to payment for Editors to January 26 each year.

VIII. Immediate Past President's Report (Peguero)

- There was discussion clarifying Regional Trustee Eligibility and Nomination Process. There was discussion about nominees needing to prove they are members of the Region because ACJS manager does not have access to regional organizations membership list. Point was raised that policy 600.01 (specifically sections F and H) cover the requirements. There was discussion about whether or not the ACJS Regional Trustees should need to be Regional organization member also. There was discussion about how voting occurs for the ACJS Regional

Trustee: you do not need to be a member of the regional organization to vote for ACJS Regional Trustee. The overall concern is to have a process in place to ensure membership in both ACJS and Region, versus having each Region conduct their own voting. There was also concern raised about the Teller's Committee members for each region being a member of the Regional Organization. Suggestion was made to leave the policy as is, and have the Teller Committee member from the assigned region confirm membership of the nominee within the regional organization – this could be placed within the charge the current president gives to the Teller's Committee. Suggestion for the call for nominees to include that the person being nominated needs to include evidence of membership from regional organization secretary or other regional board member. There was discussion about creating an ad-hoc committee to establish a confirmation process for the eligibility of regional candidates. There was discussion about challenges of finding members to serve in these volunteer positions, and regional specific issues. There was discussion about using the members of the Teller's Committee to be members of the regional organizations to assist with recruiting membership. Suggestion to change policy to make specific charge for Teller's Committee to ensure that each member to communicate with Regional organization to ensure member – this does not need to be policy change, but should be part of President's charge to committee. Suggestion for regional organization to nominate the ACJS Regional Trustee, and it can be the role of the current ACJS Regional Trustee to work with region to form nominations for the position. There was question about individuals wanting to petition. The general consensus from this discussion was for the ACJS President to make a charge to the Teller's Committee.

TABLED: The eligibility for ACJS Regional Trustees to be addressed at mid-year.

- Note: the action item for the run-off election was resolved after the report was submitted.
- He expressed gratitude to all who supported him throughout his presidency and all the years on the Board, particularly how the position can spill over between professional and personal lives.

Kim called for a break at 9:35am. Kim re-convened meeting at 9:46am.

IX. Treasurer's Report (Daigle)

- Daigle highlighted her position of approving expenditures, and expressed gratitude to Perrin and Worrall.
- She advised that she was unable to attend the BFA committee meeting yesterday, and the information will be provide under the Executive Director report.

X. Secretary's Report (Delaney)

- Kim expressed gratitude to Delaney for all her hard work.

A motion to approve all Officer reports was made by Orrick and seconded by Burek. The motion carried with each officer abstaining from their respective report.

A motion to accept all staff reports was made by Mizrahi and seconded by Hseih. The motion carried unanimously.

XI. Executive Director's Report (Worrall)

- There was discussion about his proposed policy change regarding conference site visits, by completely revising 101.01.II.B. to: "Consults with the Executive Director and Association Manager during the future Annual Meeting site selection process. If necessary or helpful, visits prospective sites with the Executive Director and/or Association Manager."
 - A motion to approve the change in language to policy (101.01.II.B.) was made by Bratina and seconded by Burek. The motion carried unanimously.

ACTION ITEM: Worrall to change policy 101.01.II.B.

- There was discussion about changing the language of policy requiring in person visits to national office, as provided in policy 101.02.V.M. Worrall is requesting that these visits no longer be required, as the costs do not justify the requirement.
 - A motion to approve the changes to policy (101.01.II.B.) was made by Bratina and seconded by Stogner. The motion carried unanimously.

ACTION ITEM: Worrall to change the language to policy 101.02.V.M, as requested.

- There was discussion about changing the language of policy regarding site visits for potential conference locations (policy 101.02.V.P.) to make the primary responsibility for the Executive Director and the Manager. He explained that this was simply to reduce costs for the organization, by limiting the number of people.
 - A motion to approve the changes to policy 101.02.V.P. to read "has primary responsibility for site visits, in consultation with the Association Manager and First Vice-President" was made by Burek and seconded by Hsieh. The motion carried unanimously.

ACTION ITEM: Worrall to change the language to policy 101.02.V.P, as requested.

- There was discussion about CrimRxiv funding. Worrall is proposing a \$2000 contribution to CrimRxiv for advertising. The majority of funding goes to PubHub is the major expense, but the monies are also used for google workplace, social media acronyms, and "paper click" advertising (as examples only). There was a question about the statistics of people using these links, and how this money is being used. This is a curation hub, which makes all ACJS items open access so anyone can access (e.g., journal articles) without a "paywall." There was a question about the reason for change from \$1000 to \$2000. He explained this is a one-time payment and is not an annual expectation. There was a question about what ACJS is getting for the funding. Worrall explained that ACJS has been using these services for the past year and ethically the organization should be paying money for this service because CrimRxiv requested funding. There was a question about how this publicity could increase royalties from Taylor & Francis, and Worrall advised that the royalties from journal sales have increased 50% from increase in charges and use of transformative agreements between publisher and institutions. "Jackie" from Taylor & Francis has confirmed increase traffic within ACJS journals. There was suggestion to table this item until John can provide data on site traffic to

support this payment. There was point made that students seem to be using “crim archive” more in citing their assignments.

TABLED: Approving a one-time payment to CrimRxiv of \$2000 will be addressed at the Friday beginning year meeting

ACTION ITEM: Worrall to obtain statistics and other data from CrimRxiv and will report on this at the Friday beginning year meeting.

- There was discussion about the Martiz proposal to evaluate dues structure. Worrall providing details from the report. A representative will attend this end year meeting at 11am to explain report in more detail and answer questions. There was discussion about the cost of this service compared to the cost of running an annual conference. Worrall pointed out that this is discussion item only until Maritz representative can provide more information (anticipating a vote later).
- There was information provided about the future conference site for 2033 (evaluating Pittsburgh and Reno), and he will report more at the mid-year meeting. Conferences are booked out until 2034.
- There was information provided about ACJS insurance (e.g., cyber policy, professional liability). He expects insurance costs to raise by about \$5,000-\$6,000 for these new policies, but these are necessary to protect the organization. This does not require a vote by the Board, and the work will be completed as needed.
- There was information provided about how ACJS staff will work to raise revenue. This includes the potential for new exhibits at the conference beyond publishers and that each new exhibit will be vetted by national office to ensure the exhibit aligns with the agency’s mission/value. He also discussed Association Revenue as a partner to sell advertising space, but this has been slow. He will continue to work with Perrin to ensure ongoing revenue.
- There was information provided about the mobile app on iPhone vs. Android: the Android version does not work as well. Worrall requested that if there are complaints, to refer people to download the program from the website.
- There was information provided about increasing the number of awards, due to cost and time length for presenting these awards. Worrall requests incoming presidents to seriously consider stop introducing new awards to reduce these burdens.
- Worrall noted that the organization’s finances are healthy.

XII. Association Manager’s Report (Perrin/Supporting Strategies)

- Perrin provided an oral summary of her report (e.g., transition with database, registration numbers, increasing exhibitors at the conference). The only issues were 1) the lower enrollment with the assessment and Sage workshops, and 2) the number of teams who registered for Trivia Night (from 135 people last year to 300 people). Current membership as of today is 1,822. There was discussion about the fluctuation in membership numbers, and possible reasons for the changes among years (e.g., system change and personally being sent invoices as reminder).
- She highlighted the new hire, Debra Grandy.
- She expressed her gratitude to Kim for her garnering sponsorship, which doubled from 2024 to 2025.
- She noted that Regional membership numbers may not be fully accurate as not all members identify their region when applying/renewing.

- Kim expressed gratitude to Perrin for all her hard work.

A motion to approve all staff reports was made by Burek and seconded by Bratina. The motion carried unanimously.

A motion to accept all Committee reports was made by Orrick and seconded by Bratina. The motion carried with each Board member abstaining from their respective liaison report.

XIII. Committee Reports

a. Academic Review (Tartaro)

- There was discussion about the newly ACJS endorsed CJ programs being recognized at the ACJS awards ceremony. This was addressed at the end year meeting and Perrin has added that slide.
- Note: second action item listed was not an action item.
- There was discussion about removing ARC members who are not trained. There are 2 people currently not present at conference and they have agreed to resign from the committee. Thus, this is no longer an action item. However, Mizraho must identify at least 2 replacements.

TABLED: The composition of the ARC will be address on Friday at the end-year meeting under the President's report until the names of 2 people can be identified.

ACTION ITEM: Mizrahi to meet with ARC Chair and Deputy Chair to discuss further.

b. Affirmative Action (Can)

- Note: first action item listed in the report is not an action item
- There was discussion about the request to increase the amount for students awards: there is no specific request so this was sent back to the Committee to make a formal request with details.

ACTION ITEM: Reyes to advise Committee Chair that they need to make a formal request to increase the amount of the student awards, providing specific details.

- There was discussion about the request to change the name of the Committee: there is no specific request so this was sent back to the Committee to make a formal request with details.

ACTION ITEM: Reyes to advise Committee Chair that they need to make a formal request to change the name of the Committee, providing specific details.

c. Assessment (Dodson)

- There was discussion about the listed action item "Suggestions for potential sponsors for the workshop:" this is not an action item; this is a repeated request that has been addressed in several previous Executive Board meetings.
- There was discussion about the listed action item "Watermark, or other third-party assessment services:" this not an action item.

ACTION ITEM: Delaney to inform Assessment Committee Chair that the committee need to expands on this information or not list this as an action item.

Kim called for a break at 10:55am, with the meeting reconvening at 11:00am

d. Awards (Ivkovich)

- There was discussion about changing the due date of the final Committee report submission to Feb. 1. There was discussion about the time limits in the due dates for obtaining awards plaques.

TABLED: This issue will be addressed by AD HOC Committee.

- There was discussion about the recommendation to shorten the time frame for submission of the student awards.

TABLED: This issue will be addressed by AD HOC Committee.

Kim called for a break at 10:53am, with the meeting reconvening at 11:00am. Peguero and Perrin absent. Perrin returned at 11:14am. Peguero returned at 12:06pm.

Worrall introduce Corey from Maritz. He came to present on the history of the ACJS – Maritz partnership, including the history of the development of Maritz as a conference contractor. Maritz works as the primary third party between hotel chains and ACJS to arrange conferences at advantageous prices. He spoke about each individuals role with arranging conferences, the commission received in exchange for work, and the other partnerships they are engaged for large corporations. He explained the importance of justifying the costs of his business moving forward: to maintain the stability of ACJS and the annual meetings using the analytical year to year (e.g., pricing methodology). Maritz created a proposal for an analysis of pricing to ensure sustainability. He explained the ongoing issues with inflation, and the need to balance membership desires with need for finances. He congratulated the organization on reserves, but does not believe reserves alone are sufficient over the next 20 years. Board members expressed gratitude for Maritz. Corey advised that Wanda was the person to thank for the work being done.

There was discussion about the fallout with raising membership and conference fees amongst membership, partly due to limited funding from institutions. There was discussion about the costs of other professional organization costs for membership and conferences. There was discussion about the value of attending ACJS conferences.

e. Committee on National Criminal Justice Month (Diamond)

g. Constitution and By-Laws (Wang)

- Worrall requests that incoming presidents make judicious charges with this committee rather than have full review of entire Constitution and By-Laws. There was discussion about how policy notes that the committee needs to review the Constitution and By-Laws every 5 years, so next review will be 2030.

h. Doctoral Summit (Pfeifer)

- Worrall noted the level of sponsorships this Committee secured for 2025 is a substantial increase. There was discussion that the Committee added

presenters/facilitators at the DSS that work in PhD programs, to address past years complaints.

- There was discussion about the proposed wording of DSS Committee policy. This included adding new members to the committee vs. maintaining same members, and potential deficits for each position to the DSS. There was discussion about 1) having the Chair and Deputy Chair appointment similar to other committees, including staggered terms (rather than both going off after 3 years at the same time); 2) having the 2nd VP appointing the membership in consulting with the DSS Committee Chair; and 3) having at least one member on the committee work within a PhD doctoral program. There was concern raised about the current members choosing to leave the committee and the DSS not being operated efficiently. There was discussion about how other committees do not have the specific member requirements, so this should not be a requirement for this singular committee (i.e., one member coming from PhD granting program). There was discussion about this being a “passion” of the current members and the excellence of their work over time, so there needs to be some compromise.

ACTION ITEM: Worrall to advise DSS Committee Chair that AD HOC Committee will be formed to address policy language.

The Board went into executive session at 11:41am and came out at 11:55am.

TABLED: DSS Committee policy language to be addressed at Friday beginning year meeting.

ACTION ITEM: Kim to form AD HOC Committee including Worrall, Lane, Stogner, Bratina, and Delaney to review DSS Committee proposed policy language and make suggested changes for voting at Friday beginning year meeting.

- There was discussion about the DSS Committee creating webinars and YouTube tutorials for doctoral students via ACJS YouTube channel using ACJS membership:
 - Teaching Technology (demos of different platforms): Concern raised how publishers might react, given that they perform this activity themselves, and the impact on buying space at our conferences if another entity is taking over Reps. job function.
 - Tips for CVs (academic v. non-academic)
 - Grants: Where to Find them: Concern raised about reaction from PhD programs and institutions, as they have personnel specifically to for this function
 - What to Expect Your First Year of Graduate School: Tips and Tricks
 - Work-Life Balance (tips and resources)
 - Career pathways (academic and non-academic)
 - The Art of LinkedIn (how to use it effectively)
 - How to effectively build a research agenda
 - Service 101: Being Selective (tips/tricks... balance visibility with workload)
 - The Art of Saying No (how to say no gracefully)
 - So You Published a Paper... Now What?

- Research Engagement and getting your work out there

There was discussion about how many of these items are already raised at the DSS, and concern that these webinars might eliminate the DSS/eliminate future students. There was question raised about these webinars being available to general public or only members (“behind the paywall”). There was concern that many of these topics are already addressed at PhD granting institutions.

- A motion to approve the creation of webinars by DSS committee to put on ACJS YouTube channel was made by Bratina and seconded by Burek. There was discussion on whether or not there is policy on ACJS YouTube channel, and there is no current policy. Thus far only the presidents have videos on the YouTube channel promoting their conferences. The vote was 4 favoring, 6 opposing, and 2 abstentions. The motion fails.

ACTION ITEM: Worrall to advise DSS Committee Chair that the Board voted down this request.

- Concern was raised about request for non-anonymous membership information. There was a question about IRB approval for this new data retrieval and membership permission to use their data. There was question about what exactly the DSS Committee is asking in terms of data and how the DSS Committee will be using the data. Perrin confirmed that membership does not waive.
 - A motion to grant permission for DSS committee to access and use non-anonymous ACJS membership data was made by Burek and seconded by Bratina. The vote was 1 favoring and 11 opposing. The motion fails.

ACTION ITEM: Worrall to advise DSS Committee Chair that the Board voted down this request.

Board took a lunch break at 12:25pm, and reconvened at 1:18pm.

- i. Ethics, Equity, and Professional Conduct (May)
- j. Employment Exchange (Lee)
- k. Membership (Marcum)
- l. Nominations and Elections (Peguero) ***See Immediate Past President’s Report**
- n. Student Affairs (Grant)
- o. Teller’s Committee (Peguero) ***See Immediate Past President’s Report**
- p. Mentoring Program (Harris)
 - Mizrahi informed she will be working with incoming committee Chair on addressing the challenges listed in the report.
- q. Ad Hoc: Sage Professional Development Workshop (Rennison)
 - Kim announced that the program is operating well.

- There was information shared that SAGE pays for this workshop in full, including all awards, and also paid for Ken Peak Award.
- NOTE: report indicates this is a standing committee, but this is actually an AD HOC committee.

r. Ad Hoc: NGO Representative to United Nations (Reichel/Zabyelina)

- There was information provided about the quadrennial review report Reichel sent in December 2024.
- There was discussion about funding for NGO Rep. to attend the CCPCJ meeting (Vienna). This is covered in the policy. There was discussion about the alternative having funding for airfare to Vienna in 2025, which is also covered in policy.
- There was discussion about funding for NGO Rep. to attend the CCPCJ meetings (Vienna and Abu Dhabi) in 2026. Mizrahi requested funding for a delegation at both conferences, with about \$4000 per person (approximately a \$25,000 cost). This would include the Rep., the alternate, and 2 other people. Worrall advised that Myers and Worrall can use their travel budget through ACJS to attend this meeting, and the policy already covers the Rep. There was discussion about how the attendees would be chosen, and Mizrahi informed that the AD Hoc Committee would address this with specific criteria. There was suggestion for people who currently have ACJS travel budgets as part of normal funding would pose no financial impact if they attended using their travel budget.

TABLED: Mizrahi to report on this at mid-year meeting.

ACTION ITEM: Mizrahi to form AD HOC Committee to explore and report at the mid-year meeting. Committee will be Mizrahi, Zabyelina, Reichel, and another ACJS member familiar with UN operations.

s. Ad Hoc: Race and Justice Award (Bing)

- There was discussion about the proposed award “The ACJS Award for Research on Race, Ethnicity, Gender, and Justice” policy. There was question raised about mentoring students, and Peguero advised this will be at the discretion of the committee. There was question about advocacy for social justice, and Peguero advised this will be at the discretion of the committee. There was question raised about the nominee must engage in advocacy, and Peguero and other committee members confirmed this was a requirement. There was discussion about how research and advocacy can be conjoined. There was concern raised for the name of the award and the description say research and scholarship. There was suggestion that the wording change or eliminate the mentoring and advocacy requirement. There was concern raised about groups of people can be nominated and how can each of these people be evaluated for mentoring and advocacy. There was suggestion to change name of the award from “Research” to “Impact.” There was question raised about why this award was being open to non-members.
 - A motion to approve the award and wording of the award policy was made by Orrick and seconded by Hsieh. The vote was 2 favoring, 1 opposing, 9 abstaining.

Kim called for a break at 1:58pm, with the meeting reconvening at 2:20pm.

t. Ad Hoc: Academic Leadership Development Summit (Schafer)

- Kim advised that there was a large application pool for this Summit and the Summit appears successful thus far (occurring during this Board meeting).

u. Ad Hoc: Social Media Coordinator ('Swauncy-Coleman)

- There was concern raised about payment for services but not completing all tasks while having less social media presence. Worrall reported that since their discussion there has been positive response and is more satisfied with arrangements. There was discussion about how 'Swauncy-Coleman was recruited/appointed originally and wonders if the position was originally intended for doctoral student. Worrall advised that this position was advertised and an AD HOC committee recommended. Worrall does not believe this position should be voluntary given the amount of work needed to be completed.

e. Budget, Finance, and Audit (Myers)

- Myers reported that the BFA report was sent this morning, as the meeting was afternoon prior. He advised that the finances "broke even" (revenues increased but cost of current conference took these revenues). He summarized the report.
- Worrall advised that the switch in year to a calendar year is the reason for 2 budgets (calendar year and annual meeting). He highlighted some of the line items within the budget, and the most expensive items (e.g., food and beverage exceeds the costs raised from registration fees) and the audit that was conducted. The registration fees will be increased under this budget.
 - A motion to approve the 2025-2026 budget and overhead budget was made by Bratina and seconded by Orrick. The motion carried unanimously, with Mizrahi abstaining.
- There was information shared about the possibly of offering option for people to sponsor student attendance at conference (via donations) when they register, and having each section decide how to distribute these awards. There was discussion about how this might show on receipt and impact on institutional reimbursement, versus how to pay for each item separately. There was a question about how these sponsorships could be separately invoiced, and if a person could pay for a specific student's registration (as opposed to allowing only the sections to decide how to distribute the awards). Perrin advised she can create separate registration forms and donation forms. There was concern raised about IRS regulations surrounding "donations."

A motion to approve all Committee reports was made by Mizrahi and seconded by Bratina. The motion carried with each Board member abstaining from their respective liaison report.

A motion to accept all Regional reports was made by Hsieh and seconded by Orrick. The motion carried with each Regional Trustee abstaining from their respective report.

XIV. Region Reports

a. REGION 1 - Northeastern (Bratina)

- Bratina thanked everyone for their support during her term, and announced that Christine Tartaro will begin serving on Friday.
- She invited everyone to attend the NEACJS conference in Prince Edward Island, Canada June 2025.

b. REGION 2 - Southern (Stogner)

- Stogner provided oral overview of his report.
- He invited everyone to attend the SACJ annual meeting in Charleston September 9-12.

c. REGION 3 - Midwest (Hsieh)

- Hsieh provided oral overview of her report.
- She invited everyone to attend the MACJ annual meeting in Chicago September 25-26.
- Kim commented that the sponsorships for this meeting is amazing.

d. REGION 4 - Southwest (Orrick)

- Orrick provided oral overview of her report. The main issues within the region: hosting the journal of qualitative criminology (options are being explored), current president will be forming sustainability committee to explore if the issues presented will allow regional organization to continue, personnel issues amongst Board members, and access to website (a "back-up person" will be appointed so at least 2 people will be able to access the website). She is seeking input about how to deal with SWACJ members who seek her advice on behalf of ACJS. There was discussion about how ACJS can recognize new/alternative group if the current regional organization terminates (for any reason). She updated that the secretary resigned in February due to ongoing issues.
- She invited everyone to attend the SWACJ annual meeting in Fort Worth October 8-10

e. REGION 5 - Western (Burke)

- Burke expressed her gratitude for the support received during her term.
- She invited everyone to attend the WACJ annual meeting in Tahoe October 9-12

A motion to approve all Regional reports was made by Burek and seconded by Mizrahi. The motion carried with each Regional Trustee abstaining from their respective report.

A motion to accept all Section reports was made by Burke and seconded by Mizrahi. The motion carried unanimously.

A motion to accept all Section budgets was made by Burek and seconded by Orrick. The motion carried unanimously.

ACTION ITEM: Perrin to amend budget template to mark carryover each year and use up to 50%. Perrin to advise section chairs that if the section wishes to use more than the 50% carryover, then they must list as action item for the Board to vote approval. Perrin also to advise all sections that their budgets must be balanced each year, and budgets cannot be in the negative.

XV. Section Reports

a. Community College (Utecht)

- There was concern raised about the budget being in the negative, but no request for carryover.

b. Corrections (Wood)

- There was concern raised about the budget being in the negative, but no request for carryover.

ACTION ITEM: Perrin to advise the Section Chair that budget in the negative must be avoided in the future.

- There was discussion about the ACA Student Research Awards. The letter from ACA that was requested at mid-year (a MOU for payment of student awards) was not included in the current report because ACA did not provide a letter. Worrall advised that ACA sent an email in January 2025 advising that the organization approves the awards. There was concern raised about having the name ACA in the award.

TABLED: This award will be tabled until the committee sends formal letter, and then the Board will conduct an emailed vote ASAP.

ACTION ITEM: Worrall to advise the Corrections Section Chair that Rob Green needs to provide a formal letter before the Board can vote on this matter.

c. Critical Criminal Justice (Isom)

- There was concern raised about the lack of participation amongst members. There was concern raised about the section struggling and this may be a leadership issue. There was a suggestion to place this section on probation, such that the section needs to make corrections or the section will be terminated. There was information provided that there is not sufficient board for this section, and a concern that the section will dissolve on its own. There was a suggestion for this section to merge with another section.
 - A motion to approve the section being placed on probation for next 12 months was made by Orrick and seconded by Burke. The motion carries unanimously.
- There was question raised about the section's budget amount at \$23,000, and this was affirmed.

ACTION ITEM: Worrall to notify section chair that the section will be on probation for 12 months from the date of the notification, unless significant progress made before mid-year.

d. International (Schumann)

- There was discussion about approving a one-time suspension of the section's Constitution (Article V, Section 2 only) to allow for Board to assume roles ASAP due to elections not occurring timely. This is not an action item.

ACTION ITEM: Perrin to advise the Section Chair that section needs to vote as a section to suspend their constitution, not the Executive Board.

- There was discussion about approving one time budget carryover from 2024 to 2025. There was concern that this section board did not complete required work regarding financials (e.g., award stipends). Perrin advised that the section is currently in the negative.
 - A motion to approve the International Section's budget carryover was made by Bratina and seconded by Delaney. The motion carries unanimously, with 3 abstentions.

ACTION ITEM: Perrin to advise the IS Chair the results of the vote, reminding that budget in the negative must be avoided in the future.

e. Juvenile Justice and Delinquency (Jackson)

f. Minorities and Women (Rochelle)

- There was concern raised about the budget being in the negative, but no request for carryover.

g. Police (Dlugolenski)

- There was concern raised about the budget being in the negative, but no request for carryover.

h. Restorative and Community Justice (Trombley)

- There was concern raised about the budget being in the negative, but no request for carryover.

i. Cybercrime, Terrorism, and Security Studies - formerly Security and Crime Prevention (Greenberg)

- There was concern raised that all Board members of this section will transition off this current year.

j. Victimology (Miller)

- There was discussion about approving \$1500 for mini-travel grants for students (\$500), junior faculty (\$500), and practitioners (\$500). This request was returned to section for more specific information. There was a suggestion for the section to fund raise in order to raise funds for these new awards (as current budget does not support this request).

TABLED: request for new awards and approval of funding will be addressed when the section re-submits detailed report and demonstrated funds for the awards.

ACTION ITEM: Perrin to advise the Victimology Section Chair that they request for a new award needs specific details, and must demonstrate the funding for the award prior to offering an award.

- There was concern raised about the budget being in the negative, but no request for carryover.

k. Teaching, Learning, and Scholarship (Wong)

- There was discussion about an award being granted to current section board members, and whether or not this is appropriate. There was suggestion for review of the section's Constitution and By-Laws to ensure consistency.

ACTION ITEM: Perrin to inquire whether or not the award to current section board member poses a conflict of interest.

l. Drugs and Alcohol Research (Maggard)

- There was concern about the lack of participation amongst members. There was concern raised about the section struggling and this may be a leadership issue. There was a suggestion to place this section on probation, such that the section needs to make corrections or the section will be terminated. There was information provided that there is not sufficient board for this section, and a concern that the section will dissolve on its own.
 - A motion to approve the section being placed on probation for next 12 months was made by Burek and seconded by Orrick. The motion carries unanimously.

ACTION ITEM: Worrall to notify section chair that the section will be on probation for 12 months from the date of the notification, unless significant progress listed within the mid-year.

m. Law and Public Policy (Garrison)

- There was concern raised about the budget being in the negative, but no request for carryover.

A motion to approve all section reports was made by Bratina and seconded by Myers. The motion passed unanimously.

TABLED: all section budgets will be voted via email once corrected budgets re-submitted to Perrin.

ACTION ITEM: Perrin to inform all sections that budgets in the negative must be corrected and resubmitted by date established by Perrin.

Motion to accept all editor reports was made by Bratina and seconded by Stogner. The motion passes unanimously.

XVI. Editor Reports

a. ACJS Today (Gavin)

- Perrin advised that Gavin is very punctual with due dates.

b. Justice Quarterly (Krohn, Fox)

- Worrall requested that if Board member receive a request for review to please accept the request, as there have been challenges finding reviewers. There was suggestion for authors with accepted articles to be required review at least one article per year.

c. b. Journal of Criminal Justice Education (Marcum)

- Kim requested that if Board member receive a request for review to please accept the request, as there have been challenges finding reviewers.
- There was concern raised about backlog within the journal (59). There was suggestion for a special issue to be released to address backlog. (Articles are published online but not assigned to an issue).

ACTION ITEM: Worrall to discuss backlog with Taylor & Francis on Friday this week.

- The action items listed are informational only, not action items. There was concern raised that special issues are informational only and should be listed under action items, so the templates need to be updated.

ACTION ITEM: Perrin to update journal report templates so that special issues in informational section, not action items. Perrin to update journal report templates to list guest editors under actions item.

- There was discussion about the guest editors. Per policy, guest editors must be voted on prior to advertising special issues.
 - A motion to retroactively approve the guest editors for the 2 JCJE special issues (Cybercrime and AI) was made by Mizrahi and seconded by Burke. The motion carries unanimously.

d. Justice Evaluation Journal (Unnithan)

- There was concern raised about the number of articles being published.
- There was a note that one person's name was misspelled.
- There was discussion about the guest editors. Per policy, guest editors must be voted on prior to advertising special issues.
 - A motion to retroactively approve the guest editors for the JEJ special issue was made by Mizrahi and seconded by Burke. The motion carries unanimously.

e. Taylor and Francis (Fernholz)

- There was notation on the highest numbers of downloads for journals and articles. There was notation of the most impactful articles were on immigration and crime.

ACTION ITEM: Worrall to advise all journal editors that guest editors must be approved by the Board prior to promoting special issues if there will be a guest editor.

A motion to approve all editor reports was made by Burek and seconded by Hsieh. The motion passed unanimously.

XVII. Old Business

XVIII. New Business

XVIX. Adjourn

- Kim requested all Board Members meet her in main lobby at 5:40pm to walk to the UC Denver reception together.
- A motion to adjourn was made by Peguero and seconded by Mizrahi. The motion passed unanimously. Meeting was adjourned at 4:16pm



