

**ACJS END-YEAR ANNUAL BOARD MEETING
MINUTES
Tuesday, March 14, 2023**

IN ATTENDANCE: Denise Paquette Boots (President), Anthony Peguero (1st Vice-President), Bitna Kim, (2nd Vice-President), Heather Pfeifer (Immediate Past President), Prabha Unnithan (Treasurer), Aimée “May” Delaney (Secretary), Robert Bing (Trustee-At-Large), Jodi Lane (Trustee-At-Large), Cathy Marcum (Trustee-At-Large), Michele P. Bratina (Region 1 Trustee), Chad Posick (Region 2 Trustee), Melissa Burek (Region 3 Trustee), Brie Diamond (Region 4 Trustee), Alison Burke (Region 5 Trustee), John Worrall (Executive Director), Letiscia Perrin (Association Manager), Stephanie Mizrahi (incoming 2nd VP), John Stogner (incoming Region 2 Trustee)

I. Welcome

- President Paquette Boots called the meeting to order at 8:04am EST.
- Introductions of incoming board members: Stogner and Mizrahi.

II. Review Agenda

- A motion to approve the agenda was made by Diamond and seconded by Burek. The motion carried unanimously with no abstentions.

III. Approval of Mid-Year Board Meeting Minutes

- A motion to accept the minutes was made by Pfeifer and seconded by Bratina. The motion carried with Delaney abstaining.
- A motion to approve the minutes, with verbalized edits, was made by Bratina and seconded by Burek. The motion carried with the Delaney abstaining.

A motion to accept all Executive Board reports was made by Marcum and seconded by Kim. The motion carried with Peguero, Kim, and Pfeifer abstaining.

IV. President’s Report (Paquette Boots)

- Boots expressed gratitude to everyone on the Executive Board, ACJS Manager, and ACJS Executive Director.
- Oral summary of report provided. Addendum to report: 143 research showcase submissions (not 43). There was a discussion of the issues with the conference app, and request to share information about the issues stemming from vendor changes beyond ACJS control. It was noted ACJS will be changing vendors.
- There was discussion about the wording on ACJS Outstanding Mentor Awards Policy Number 301.06. Question was raised about what non-competitive means. Concern was raised that this award should be selective, rather than grant award to anyone who is nominated. Specifically, the “outstanding mentor” needs to be meritorious, meaning above and beyond regular job duties of advising and student mentoring (i.e., exceptional). Concern raised that the award should be competitive with a recommendation made that the award be granted to multiple recipients with specific criteria equitably applied across all nominations for granting award. There was a desire raised amongst Board members to have some justification for how the award

winners are selected. A suggestion was made to have all nominations announced through the mentoring committee meeting at the annual meeting. Changes in the policy discussed (in red):

Policy 301.06

III. C. The ACJS Outstanding Mentor Award **plaques** shall be presented at the Annual Meeting Awards Ceremony.

III. D. There shall be a limit of 3 awards presented each year **but strong consideration will be given to those nominees who have letters submitted on their behalf which demonstrate and articulate a level of commitment, dedication, and support which go above and beyond the normal expectations of a faculty member in their job role.**

V.A.2. Demonstrated **long-term and ongoing** commitment to the career goals of the mentee(s)

V.B. **2. Letters from nominators may be who have been** mentees of the nominee **will be strongly considered.**

3. Nominators may also be or colleagues who have personal **and specific** knowledge of the nominee's **outstanding mentoring** efforts and accomplishments.

4. Self-nominations shall not be accepted.

5. Nominations must be based on either having been mentored by the nominee or personal observation of mentoring provided to others by the nominee.

6. Nominations shall be provided by a formal letter summarizing the mentor's influence on students and colleagues. The letter should provide specific information about the deserving nature of the nominee's mentoring which provide evidence of exceptional efforts, rather than focusing on the nominee's other professional accomplishments.

7. The nomination letter shall include the nominee's full contact information.

8. Starting in 2024, recipients of the ACJS Outstanding Mentor Awards are ineligible for future awards. Recipients are re-eligible after receipt of this award.

A motion to approve the above wording changes (in red) to Policy 301.06 was made by Marcum and seconded by Diamond. The motion carried with no abstentions.

ACTION ITEM: Worrall to make the above changes (in red) to the ACJS Policy Manual - Policy 301.06.

- There was discussion about having an opportunity for authors to pay for online space, printed promotional materials, and/or exhibition hall area to promote their books. A suggestion was made to have a specific area within the exhibition hall, but not online space – there may not be space to provide for online advertising – such an “author’s corner.” Concern was expressed about oversight on what types of books are being exhibited at the annual meeting, to ensure the books are in line with the mission and vision of ACJS. There was discussion about author/director requests for screening documentaries. Concern raised that this was not possible because there is no AV to screen these videos. Concern raised that such screenings may only be possible if the documentary can be shown within 1 hour 15 minutes (the length of a panel).

ACTION ITEM: Discussion tabled until mid-year meeting, after the incoming succession of presidents discuss this issue further.

Executive session called at 8:59am, with Worrall, Perrin, Mizrahi, and Stogner leaving the meeting. Executive session ended at 9:05am, and all parties re-entered the meeting.

- Boots announced a one-time bonus for Perrin of \$2500 in appreciation of hard work, eternal patience, and meeting the needs of ACJS.
- Boots announced a one-time bonus for Worrall of \$1500 in appreciation of hard work.

V. Program Chairs Report on 2023 Annual Meeting (Wareham, Mallicoat)

- No changes from written report.

VI. 1st Vice President's Report (Peguero)

- Peguero expressed gratitude to program co-chairs, "Jeet," and everyone who assisted with program development.
- Oral summary of report provided.
- There was a discussion of the need to make changes to program committee chairs, as presented in report.

A motion to approve Committee Chair changes, as proposed by Peguero in his report, was made by Pfeifer and seconded by Bratina. The motion carried with Peguero abstaining.

ACTION ITEM: Peguero needs to charge Awards Committee Chair (Armstrong) to check award templates to align with policy changes made at this meeting.

- There was discussion about how Peguero will operate remote Executive Board votes while president. Peguero advised he would use Qualtrics or Doodle moving forward.

VII. 2nd Vice President's Report (Kim)

Executive session called at 9:18am, with Unnithan, Posick, Marcum, Mizrahi, and Stogner leaving the meeting, to discuss hiring of journal editors. Executive session ended at 9:27am, with all parties re-entering the meeting.

A motion to approve Unnithan as editor of the *Justice Evaluation Journal* (JEJ) and Marcum as editor of *Journal of Criminal Justice Education* (JCJE) was made by Bing and seconded by Bratina. The motion carried unanimously, with Unnithan, Marcum, Posick, Kim abstaining. Kim requested the Executive Board and incoming Board members not discuss the results of this vote until March 24, so that Kim can notify all applicants the results to this vote.

VIII. Immediate Past President's Report (Pfeifer)

- Oral summary of report provided.
- There was discussion about adding student representation on the following standing committees: National Criminal Justice Month, Membership, and Student Affairs. The discussion include the need to change committee membership policy language before this can be changed within the Constitution and By-laws. The discussion also included how these committees directly impact students yet have no representation on these committees. There was discussion of the process for selecting students to these committees: numbers of student volunteers, what students are serving, how students are selected. A point was made that the President chooses committees not the Committee Chairs, and any changes would not occur until the incoming 2nd VP (Mizrahi) calls for volunteers. A suggestion was made to limit the number of students per committee rather than allow an open number. Worrall made a point that Article VIII, Section 8 of the

Constitution and By-Law states “regular members” and leaves out other categories such as “life” and “senior” members, and suggests the Board simply remove the word “regular” before member within the Constitution and By-Laws.

ACTION ITEM: tabled until Friday beginning year meeting 2023-2024 for further discussion about changing language for committees.

- There was discussion about the following proposed statement on ACJS Support for Academic Freedom:

Institutions of higher education exist to examine complex issues, challenges, and ideas, and to provide a forum in which issues and opinions can be explored and openly debated. In our intensely politicized and divided country, with social media and societal silos coarsening already heated conversations, this can be extraordinarily challenging. Yet, fostering a rigorous and civil exchange of ideas has never been more important. To best serve American society, higher education institutions are committed to transparent intellectual inquiry and academic excellence, free speech, and civil discourse. It is incumbent on our governmental institutions to share and support this commitment.

The Executive Board of the Academy of Criminal Justice Sciences strongly supports the principles of free speech and the open exchange of ideas, and as such, opposes any efforts to suppress inquiry, curb discussion, and limit what topics can be studied at any institution of higher education. We recognize that some topics may be perceived by some to be controversial; however, all members of the campus community must be able to speak their minds freely, even if some hold opinions that others find objectionable, factually unsupportable, or abhorrent. The answer to speech with which one disagrees is more speech, not enforced silence. Although these topics may elicit feelings of contention, they can and should be discussed in a respectful manner. We do not and will never condone any speech that violates the law, defames individuals, or threatens violence.

Academic freedom is fundamental to higher education. Efforts to undermine it not only jeopardizes personal intellectual growth, but it threatens our ability to develop sound policy which is central to the stability and well-being of our nation. Therefore, we, as an Executive Board, will not condone the efforts of any government official to undermine the principles of free speech or the open exchange of ideas. As history has taught us, silence is not neutral, and apathy is as dangerous as rhetoric.

A motion to the above proposed statement on academic freedom (in red) to be adopted by ACJS was made by Marcum and seconded by Bratina. The motion carried unanimously with no abstentions.

ACTION ITEM: Boots to make an announcement at the General Membership meeting, Boots and Pfeifer to draft statement email, and Boots to send an email to entire membership re: ACJS statement on academic freedom.

ACTION ITEM: Perrin and Worrall to publish statement on academic freedom on website.

- Pfeifer expressed gratitude to everyone during her 10 years serving on the ACJS Executive Board.

IX. Interim Treasurer’s Report (Unnithan)

- Oral summary of report provided.

- There was a discussion about combining the Secretary-Treasurer position (former manner of positions) vs. having separate positions. A preference was expressed for separate positions as this is less burden for Manager and Executive Director, as well as more transparency and ability to provide further representation on Executive Board of membership.

X. Secretary's Report (Delaney)

- Delaney expressed gratitude to everyone on Board.

A motion to approve all Officer oral and written reports was made by Diamond and seconded by Burek. The motion carried unanimously, with each Board member abstaining from approving their respective report(s).

XI. Executive Director's Report (Worrall)

- Worrall advised that the BFA Committee met yesterday to review accounts/audit, and there were no issues (passed audit from outside contracted company). He advised there will be some taxes that need to be paid because the accounts were higher than allowed under IRS regulations.
- Worrall signed a contract with Maritz to make a RFP for conference sites between 2030-2034. There was a discussion of potential sites in south and southwest areas. There was a question about funding for attendance at conference – laws/regulations prohibiting state employee work travel to certain areas. Clarification was provided that the costs for conferences is the main concern for ACJS, with diversity in location and weather secondary concerns.
- The discussion of the status of the social media coordinator hiring held until the Ad Hoc Committee report (Posick).
- There was a discussion of the Taylor & Francis (T&F) publishing contract proposal. Worrall's recommendation is to continue this contract as the professional relationship is positive and revenues for ACJS have increased. Worrall advised there needs to some formal Executive Board vote before mid-year meeting, but the Executive Board may want to wait until T&F presentation on Friday.
- Worrall provided clarification on his original report: there are 2 action items:
 - There was discussion of changing the fiscal year to a calendar year. Supporting Strategies, contracted auditor, recommended this change and the BFA Committee unanimously voted to accept this change yesterday at their annual meeting/audit. A motion to change ACJS fiscal year to a calendar year was made by Pfeifer and seconded by Diamond. The motion carried unanimously with no abstentions. **ACTION ITEM:** Worrall to make changes to policy manual and notify appropriate parties.
 - There was a discussion of the directory project completed by the University of Cincinnati group. Worrall advised there will be a presentation at 11am Wednesday in Chesapeake B on the results of this project, and all were encouraged to attend. Worrall said he believes the group will publish an executive summary of the project and results. A concern was raised about the University of Cincinnati group publishing this information in journals, as well as further payment from ACJS to compose reports and publish those reports – the group was already paid to do this work and needs to complete the report; further,

the group needs explicit permission to publish in journals. There was clarification that the original contract was to produce a directory to ACJS and this was completed. Worrall advised that the University of Cincinnati group expressed the desire to publish within the Journal of Justice Evaluation, and there was concern about whether or not the group can publish without permission of the Executive Board. There was a suggestion for a publication within ACJS Today newsletter with the results, so there is access to the general membership. A suggestion was made to potentially have a publication within *JJE* that includes commentary or a special issue publication. There was discussion about the board not providing further payment for White Papers.

ACTION ITEM: Worrall/Perrin to send email of executive summary to membership when received.

The University of Cincinnati group have questions for Executive Board: continue with this project or end the project (Annual Directory Updates); if continuing, how long; how will this information be used/disseminated; future surveys; marketing/selling directory? In response to these questions, there was a question about whether or not ACJS members had the option to “op-out;” the answer was no, because this information was collected by University of Cincinnati group.

- A concern was raised about the meaning/benefit of institutional membership, and that many institutions will no longer pay for these memberships, so why would ACJS continue with this portion of the project (issue of this category of member eventually discontinuing). There was general consensus among the Board that there is no desire to continue the institutional memberships portion of the project.
- A concern was raised that any monies paid on this project needs to demonstrate the benefit to the ACJS general membership.
- There was a discussion about how other organizations with directory do not allow their directories to be disseminated, or there is a substantial cost for the purchase of the directory. The discussion included the original intent for this project to be internal to ACJS only, but once completed the directory was larger than expected.

ACTION ITEM: Worrall to inform the University of Cincinnati group that the Executive Board will not provide further payment for White Papers, is not interested at this time for a survey on institutional membership, and that the Executive Board needs to review/possibly approve any proposed publications outside ACJS Today. Further, the Executive Board wants a summary of the project results to be disseminated to the general membership through an ACJS Today article.

ACTION ITEM: Discussion how to move forward with this project, including uses of the directory and “occasional surveys on state of the discipline” among the membership (including funding), tabled until Friday meeting after Executive Board members can attend the presentation on Wednesday.

XII. Association Manager’s Report (Perrin/Supporting Strategies)

- There was a discussion about the number of exhibitors at the annual meeting, and how to have more exhibitors. There was a suggestion to supplement the exhibition hall with more than publishers, such as employment recruiters, software companies,

technologies, and any other vendors associated with higher education. There was a suggestion to have a person assigned to contact potential exhibitors, particularly paid exhibitors because ACJS loses money when there is a lack of exhibitors.

ACTION ITEM: Worrall to locate vendor that can locate potential exhibitors for ACJS annual meeting.

A motion to approve the ACJS Executive Director and Manager's report was made by Bratina and seconded by Bing. The motion carried unanimously with no abstentions.

A motion to accept all committee reports was made by Pfeifer and seconded by Lane. The motion carried unanimously with no abstentions.

XIII. Committee Reports

a. Academic Review (Bouffard)

ACTION ITEM: ARC to update list of trainees at the program review meeting this week.

- There was a discussion about the committee's recommendation to allow currently trained reviewers who do not participate in this year's training meeting one additional year to complete training in the revised standards (at the 2024 annual meeting in Chicago).

A motion to accept ARC recommendation was made by Unnithan and seconded by Bratina. The motion carried unanimously with no abstentions.

ACTION ITEM: Boots to inform ARC chair that the Executive Board approved the one year extension for currently trained reviewers who do not participate in this year's training meeting to remain as reviewers, but must complete the training at the 2024 annual meeting in Chicago.

- There was a discussion about the ARC proposed graphic design for ACJS approved standards for program review (see graphic designs in report). ARC wanted the Executive Board to choose between option 1 and 2.

A motion to accept ARC option 1 graphic design for ACJS approved standards for program review was made by Diamond and seconded by Burke. The motion carried unanimously with no abstentions.

ACTION ITEM: Boots to inform ARC Chair of approval of option 1 graphic design.

b. Affirmative Action (Miller)

- There was a discussion about whether or not this committee's plaques are present at the annual meeting to be presented to the award winners at the Friday Awards Ceremony. Perrin requested that the ACJS home office purchase awards for all committee to ensure the plaques are physically available at the Awards Ceremony.

ACTION ITEM: Boots to contact Affirmative Action Committee Chair to inquire about status of awards being present at annual conference for Friday Award Ceremony.

ACTION ITEM: Perrin and Worrall to review ACJS Policy manual regarding wording of committees purchasing awards versus ACJS home office purchasing awards.

ACTION ITEM: Discussion tabled until Friday meeting, pending report from Worrall and Perrin's report regarding policy manual language on purchasing awards.

c. Assessment (Dodson)

- There was a discussion about the proposed actions items, which are not actually action

ACTION ITEM: Peguero to contact Assessment Committee Chair to inquire about list of outdated links noted in annual report that need to be deactivated from website.

ACTION ITEM: Peguero to contact Assessment Committee Chair that Executive Board encourage the committee to seek sponsors if they want funding for any pre-conference events/workshops, but sponsors are not necessary. Further, the committee must inform Peguero the details of this proposed event, such as length and size, by June 1, 2023.

d. Awards (Renzetti)

- There was a discussion about the proposed actions item for policy changes to the Outstanding Mentor award. Concern about ability to consolidate awards if nominators do not know others are nominating. Suggested changes to 301.06. #7, add the following language: **batch nominations for same nominee from colleagues at the same institution into one nomination packet, if possible.**

A motion to accept suggestions of awards committee to change policy wording to include the above wording (in red) was made by Diamond and seconded by Burke. The motion carried unanimously with no abstentions.

- There was a discussion about the proposed actions item for policy changes to the New Scholar Award. Concern about ability to consolidate awards if nominators do not know others are nominating. Suggested changes to 301.01. #3, add the following language after untenured faculty: **batch nominations for same nominee from colleagues at the same institution into one nomination packet, if possible.**

A motion to accept suggestions of awards committee to change policy wording to include the above wording (in red) was made by Bratina and seconded by Marcum. The motion carried unanimously with no abstentions.

- There was a discussion about SAGE involvement with serving as part of the awards committee for the Ken Peak Innovations in Teaching Award and SAGE Junior Faculty Professional Development Teaching Award. The Executive Board cannot force Sage involvement (outside party).

ACTION ITEM: Peguero to contact Sage to inquire about an employee serving as future member on the Ken Peak Innovations in Teaching Award and SAGE Junior Faculty Professional Development Teaching Award.

- Update provided on DMello's analyses of doctoral summit involvement/participation.
- Executive Board members asked to notify Pfeifer if they will join Doctoral Summit dinner on Friday evening.

e. Budget, Finance, and Audit (Kim)

- Oral summary of report provided.

A motion to accept the 2023-2024 budget was made by Bing and seconded by Burke. The motion carried with Peguero abstaining.

f. Committee on National Criminal Justice Month (Walker)

g. Constitution and By-Laws (Klahm)

h. Doctoral Summit (Button)

- Oral summary of report provided by Pfeifer.
- Update: The Committee has been in discussions with Nancy LaVigne (Director) about NIJ supporting emerging scholars based on diversity (multiple factors and statuses). There is a current intent for NIJ to fund the doctoral summit over multiple years.

i. Ethics, Equity, and Professional Conduct (May)

- There was a discussion about the proposed revisions to Policy 306.01 (in red):
 2. The EEPCC shall consist of **nine (9) members**, in good standing, of the ACJS. There shall be a preference that members be either tenured faculty or hold a senior rank at their institution or in their profession.
 3. **Seven (7)** members will be nominated by the trustees-at-large and appointed by the Executive Board of the ACJS and shall reflect the diversity of the ACJS membership. The **eighth (8th)** member shall be the Immediate Past President of the ACJS. The **ninth (9)** member shall be an Executive Board Trustee at Large appointed by the President. All members of the EEPCC are voting members. The EEPCC will elect a chair from its membership each year.
 4. With the exception of the Immediate Past President and Trustee-at-Large appointee, members of the EEPCC shall serve a three (3) year term, rotating off after their term is expired. **New** members appointed by the current President shall rotate on each year as those with terms expiring rotate off. Any unexpected vacancy will be filled by the President.
 5. Except as hereinafter provided, all formal policies and procedures of the EEPCC shall be adopted at its meetings usually held in conjunction with the Annual Meeting of the ACJS, at which a quorum is present (**five (5)** members), by a majority vote. These policies and procedures shall be written with a copy forwarded to the Executive Board of the ACJS and be available upon request to any party of an EEPCC action. Any action of the EEPCC which could be taken at a meeting may be taken upon a vote in writing or by electronic communication.
- A motion to approve policy language changes above (in red) was made by Diamond and seconded by Bing. The motion carried unanimously with no abstentions.
- There was a discussion about the proposed new sub-section, Anti-Discrimination and Harassment Policy subcommittee:

Within the ACJS Ethics committee, there will be an Anti-Discrimination and Harassment Policy (ADHP) subcommittee. This subcommittee will consist of 5 members- the Immediate Past President, the chair of the EEPCC Committee, and 3 additional EEPCC members chosen by the committee at its first meeting each year.

ACTION ITEM: Peguero to request clarification from Ethics Committee Chair (May) if the proposed language to add the subsection committee is entire language, and if yes then what complaints will be handled by this subcommittee.

ACTION ITEM: discussion tabled until Friday meeting, when Peguero can report back on intentions of Ethics Committee's request for subcommittee.

j. Employment Exchange (Lee)

k. Membership (Dmello)

- There was a discussion about committee recommendation for granting master level students (graduate level) free membership for one year. Board considered this recommendation and decided at this time not to make this provision.
- There was a discussion about committee recommendation for verifying membership status. Board considered this recommendation and membership status can be viewed by any current member. Board decided not to take further action at this time.
- There was a discussion about committee recommendation for offering more incentives for membership. The Executive Board has been innovative in offering value added incentives (e.g., “60 for 60” for free student membership, joint session, membership “swag,” and free food/beverages at receptions, etc.). This has been discussed at every board meeting, particularly how the Executive Board provides membership value. The Executive Board appreciates the reminder and suggestion from the committee.

l. Nominations and Elections (Pfeifer) ***See Immediate Past President’s Report**

m. Public Policy (Rodriguez)

n. Student Affairs (Herrera)

- There was a discussion about the “60 for 60” initiative for all sections to sponsor student memberships. A concern was raised about how to continue with funding, including a revision to 2023-2024 budget.

ACTION ITEM: Peguero to consider whether or not to continue with the “60 for 60” program.

- There was a discussion about funding registration fees for student attendance at non-ACJS conferences. A concern was raised that this is impossible to coordinate the different conferences, due to how far out ACJS conferences are planned. This recommendation was not approved for funding through BFA. The Executive Board appreciates the recommendation, but the Executive Board will follow policy as written, in that there will be no sponsorships for individuals to attend other conferences to represent ACJS.
- There was a discussion about recommendation for a master list of 2023-2024 section leadership, and the contacts for all student awards committees with deadlines for ACJS receiving student award nominations.

ACTION ITEM: Peguero to contact Perrin for list of all 2023-2024 section leadership, and then forward the list to the Student Affairs Committee Chair upon receipt. The Student Affairs Committee will then contact the Section leadership directly to confirm award descriptions and deadlines.

- There was a discussion about recommendation for creating a student link on the ACJS website, via dropdown menu tab. Perrin confirmed she can complete this task.

A motion to approve the dropdown menu tab on the ACJS website for student link was made by Bratina and seconded by Lane. The motion carried unanimously with no abstentions.

ACTION ITEM: Peguero to charge the Student Affairs Committee with population of information to be sent to Perrin.

ACTION ITEM: Perrin to create website change.

- There was a discussion about gift membership for students was discussed at the mid-year meeting. This option is already available on the website.

ACTION ITEM: Current succession of presidents will further discuss how to create this as a different option on the ACJS registration webpage.

- There was a discussion about recommendation for identifying and reaching out to local colleges and universities where ACJS annual meetings will be held (50-mile radius) of conference venue.

ACTION ITEM: Peguero to seek clarification from Student Affairs Committee.

o. Teller's Committee (Pfeifer) *See **Immediate Past President's Report**

p. Innovator Award for Practitioners (Bratina)

- Oral summary of report provided.

q. Innovator Award for Agency or Non-profit (Reyes)

r. Ad Hoc: Sage Professional Development Workshop (Payne)

- Perrin updated the Executive Board that this is the largest cohort ever, with approximately 100 attendees. Suggestion to award Payne with a "Presidential Citation Award, worded as "Presidential Commendation for Exceptional Service to the Academy."

A motion to approve this award was made by Bratina and seconded by Posick. The motion carried unanimously.

This award is to be kept confidential until after Payne is given award at the 2024 conference.

ACTION ITEM: Perrin to order metal that has on the front the ACJS logo and on the back "Brian Payne" and "Presidential Commendation for Exceptional Service to the Academy."

ACTION ITEM: Boots and Peguero to present award at 2024 annual meeting in Chicago.

s. Report of NGO Representative to United Nations and Alternate NGO Representative (Reichel)

- There was a discussion about request to retain the current UN members. A suggestion was made to have the UN representative positions become a term rather than a yearly position.

A motion to approve Philip Reichel as the NGO Representative and Yuliya Zabyelina as Alternate Representative for another year was made by Kim and seconded by Marcum. The motion carried unanimously with no abstentions.

- There was a discussion about request to approve the United Nations Quadrennial Report.

A motion to approve the United Nations Quadrennial Report was made by Burke and seconded by Bratina. The motion carried unanimously with no abstentions.

ACTION ITEM: Worrall to notify Reichel of approval of the United Nations Quadrennial Report.

- t. Ad Hoc: CEU Pre-Conference Workshop (Pfeifer) *see Immediate Past Presidents Report
- u. Ad Hoc: Mentoring Program (Mizrahi)
 - Boots recognized Mizrahi. Oral summary of report provided.
 - There was a discussion about recognition of the potential for this committee to become a legacy committee for ACJS, and the potential impact for future membership (growing and supporting membership). Boots expressed gratitude to Mizrahi for her work on this committee.
- v. Ad Hoc: Social Media (Posick)
 - Oral summary of report provided.
 - Addendum: Posick and Worrall met with Swauncy recently to review position: role and duties. Official start date was March 13, 2023. ACJS has a paid subscription to Social Pilot, which allows all social media to be connected, with access granted to Swauncy and Worrall. There was a request for Swauncy to stream keynote speakers, on-site events, and the awards ceremony (Boots grants permission for still photos during Presidential Address and live on Facebook), if presenters agree.

ACTION ITEM: Perrin to inquire of Keynote Speaker Chad Houser permission for inclusion on ACJS social media.

A motion to approve all Committee reports was made by Pfeifer and seconded by Diamond. The motion carried, with each Board member abstaining from approving their respective liaison report.

A motion to bundle all the Region reports together was made by Kim and seconded by Burke. The motion carried with each Regional Trustee Officer abstaining from their respective report.

A motion to accept all the Region reports was made by Kim and seconded by Burek. The motion passes with each Regional Trustee Officer abstaining from accepting their respective report.

XIV. Region Reports

- a. REGION 1 - Northeastern (Bratina)
 - Oral summary of report provided. Future annual meeting locations highlighted: Gettysburg 2024 and 2025 in Prince Edward Island. Social at Brass Tap Bar Thursday at 6pm.
- b. REGION 2 - Southern (Posick)
 - Oral summary of report provided. Social at Brother Jimmy's Wednesday at 6pm.
- c. REGION 3 - Midwest (Burek)
 - Oral summary of report provided. Annual meeting in Chicago highlighted.

d. REGION 4 - Southwest (Diamond)

- Oral summary of report provided. Annual meeting in Little Rock and 2024 meeting in Fort Worth (which will be held there for several years moving forward) were highlighted. A question was raised about status of Colorado still being listed within SWACJA (resolution that Colorado is in the Western Region, Region 5, resolved the issues during years previous), but the SWACJA leadership maintains Colorado as part of their region.

e. REGION 5 - Western (Burke)

- Oral summary of report provided. 2023 conference in Spokane and 2024 annual meeting in Reno highlighted.
- There was a question about allowing membership to be open to anyone, including people out of the region. The Executive Board confirmed, but requested WCJA not actively recruit members from other regions.

A motion to approve all Region reports was made by Marcum and seconded by Diamond. The motion carried, with each Regional Trustee Officer abstaining from approving their respective report.

A motion to bundle all the section reports and budgets together was made by Lane and seconded by Diamond. The motion carried with each Regional Trustee Officer abstaining from their respective report.

A motion to accept all Section reports was made by Bratina and seconded by Kim. The motion carried unanimously with no abstentions.

XV. Section Reports

a. Community College (Nobel)

b. Corrections (Matz)

c. Critical Criminal Justice (DeKeseredy)

d. Law and Public Policy (Garrison)

a. International (Zabyelina)

f. Juvenile Justice and Delinquency (Meyer)

g. Minorities and Women (McGee-Cobbs)

h. Police (James)

i. Restorative and Community Justice (Hollier)

- There was a discussion about the section's request for Executive Board to approve the creation of two new Section awards: 1) New Member Engagement and 2)

Multiple Years of Service. There was a concern raised that there is no language for award, therefore Executive Board cannot consider the request at this time.

ACTION ITEM: Peguero to contact Restorative and Community Justice Committee Chair to inform that the Committee needs to include the language for the award in the mid-year report for the Executive Board to reconsider the request at that time. Peguero to advise that the monetary award is similar to other sections.

j. Security and Crime Prevention (Lim)

- There was a discussion of section's request for Executive Board to approve establishment of three new Section awards: 1) Lifetime Achievement Award, 2) Early Career Award, and 3) Outstanding Contribution Award.

A motion to approve the establishment of three new awards for Lifetime Achievement, Early Career Award, and Outstanding Contribution Award, was made by Diamond and seconded by Pfeifer. The motion carried unanimously with no abstentions.

ACTION ITEM: Boots to notify Security and Crime Prevention Committee Chair of approval to establish these awards.

k. Victimology (Wright)

l. Teaching, Learning, and Scholarship (Wong)

m. Drugs and Alcohol Research (Miller)

A motion to approve all Section reports was made by Bratina and seconded by Lane. The motion carried unanimously.

A motion to accept all Editor reports was made by Pfeifer and seconded by Bratina. The motion carried unanimously with no abstentions.

XVI. Editor Reports

a. ACJS Today (Powers)

b. Justice Quarterly (Krohn, Fox)

- Addendum by Lane: the special issue was published in December 2022, not in 2021.

ACTION ITEM: Boots to contact editors Krohn and Fox to update their report, page 2, to note that the special issues paragraph needs to be updated.

c. Journal of Criminal Justice Education (Gabbidon)

d. Justice Evaluation Journal (Wood)

- A question was raised about the reason this journal has editorial board instead of Associate Editors, and the number of people on the editorial board (30). The Executive Board advised that the current editor has the discretion to make decisions about whether or not have a board vs. Assistant Editors, as well as the number of editorial board members.

ACTION ITEM: Worrall to send email to Wood to thank him for his service as interim editor on behalf of the entire Executive Board, to be sent after Kim sends notification to all applicants about the status of the new editor.

ACTION ITEM: Kim to copy Worrall on notification for editorial selection of *Journal of Justice Evaluation*.

e. Taylor and Francis (Fernholz)

A motion to approve all Editor reports was made by Bratina and seconded by Diamond. The motion carried unanimously, with the *JQ* report tabled until Friday meeting if report is revised and resubmitted (if not, then further tabled).

XVII. Old Business from Mid-Year Board Meeting per Secretary's report

1. Pfeifer will present to the Board a proposal for student inclusion on the Membership, National Criminal Justice Month, and Student Affairs Committees for further discussion.
 - This item was addressed under immediate past president report.
2. Worrall will present proposed changes to the officer responsibilities as listed in the Constitution, if any, for Board consideration and possible membership vote.
 - Worrall reports that Article IV of Constitution in Section 9 regarding the duties of the secretary are obsolete or outdated and recommends changes to be voted on by Executive Board, then passed on to the membership for voting to change the Constitution and By-Laws: The Secretary shall:
 - prepare a summary of the Executive Board minutes and Business Meeting minutes for publication in ACJS Today
 - contact all criminal justice/criminology doctoral programs to obtain a list of the year's graduates, contact the graduates and offer them a one-year free membership in ACJS
 - prepare the ballot for constitutional amendments;
 - when the balloting does not coincide with regular elections, convene a Teller's Committee to verify the voting results for constitutional amendments/revisions and report the outcome of the vote to the Executive Board;
 - Worrall reports that Article IV of Constitution in Section 10 regarding the duties of the treasurer are obsolete or outdated and recommends changes to be voted on by Executive Board, then passed on to the membership for voting to change the Constitution and By-Laws: The Treasurer shall:
 - receive, transfer, and disperse all monies;
 - The Treasurer shall prepare and submit all yearly tax statements
 - The Treasurer shall provide oversight to the operations of the Secretariat, including evaluation of Secretariat personnel.
 - Worrall reports that Article IV of Constitution in Section 11 regarding the duties of the trustees are obsolete or outdated and recommends changes to be voted on by Executive Board, then passed on to the membership for voting to change the Constitution and By-Laws: The Trustees shall
 - recruit new members;

- Issue raised about Peguero serving on both ASC board and ACJS board. Article 4, section 1 dictates “No officer or member of the ACJS Executive Board may serve concurrently as an officer or member on the executive board of another national or international criminal justice organization.” Point raised that there are several violations of the Constitution and By-Laws for several years for the all above mentioned officer positions so need to change.

ACTION ITEM: Worrall to work on proposed language changes to present to the Executive Board at the mid-year meeting and present proposed changes to the Executive Board.

3. The Board will discuss the Awards Committee recommendation for a proposed language change to the awards policy, such that in the instance of multiple nominations for the same individual for an award, a single nominator may take responsibility for collecting all nomination letters into one packet and submitting the packet on behalf of all nominators.

- This was discussed in the president’s report.

4. The Board will discuss the Innovator Award for Agency or Non-profit Committee’s recommendation of a policy change for all regions being eligible to receive the award on funding for award winners to travel to the conference or considering releasing the requirement of attendance of a representative of the agency/organization at the annual meeting conference to accept the award, based on further information from the Committee about the potential impact of the requested policy change.

ACTION ITEM: Peguero will contact Innovator Award for Agency or Non-profit Committee Chair, in conjunction with the ACJS Awards Committee Chair, about the need for the committee to propose specific language changes if the Committee wants the executive Board to consider changes in policy language for award. This must occur prior to May 1, 2023.

5. The Board will discuss Institutional Members’ access to, use of, and cost for the ACJS membership list.

- There is no further action required on this item at this time.

XVIII. New Business

- Worrall inquired about whether or not Executive Board wants to completely remove language of ACJS President serving on other executive boards concurrently. A suggestion was made to alter language that Presidents and succession line of Presidents of ACJS cannot serve in the line of succession of Presidency for other professional associations.
- Worrall announced there is a panel scheduled to discuss a proposal for a new “ACJS online publication” (Greenburg). Burek and Worrall to attend.

XVIX. Adjourn

- A motion to adjourn was made by Pfeiffer and seconded by Burek. The motion carried unanimously. Meeting adjourned at 3:55pm EST.