

**ACJS MID-YEAR ANNUAL BOARD MEETING
MINUTES
October 1, 2022**

IN ATTENDANCE: Denise Paquette Boots (President), Anthony Peguero (1st Vice-President) – teleconference at 9:00am EST, Bitna Kim, (2nd Vice-President), Heather Pfeifer (Immediate Past President), Prabha Unnithan (Interim Treasurer) – teleconference with break between 11:00 am and 2:00pm EST , Aimée “May” Delaney (Secretary), Robert Bing (Trustee-At-Large), Cathy Marcum (Trustee-At-Large), Michele Bratina (Region 1 Trustee), Jodi Lane (Trustee-At-Large) – teleconference, Chad Posick (Region 2 Trustee) – teleconference, Melissa Burek (Region 3 Trustee), Brie Diamond (Region 4 Trustee), Alison Burke (Region 5 Trustee), John Worrall (Executive Director), Letiscia Perrin (Association Manager)

I. Welcome

- President Paquette Boots called the meeting to order at 8:04am EST.

II. Review Agenda

- A motion to approve the agenda was made by Marcum and seconded by Burek. The motion carried unanimously with no abstentions.
- President Boots deferred on Officer reports and started with Committee reports until all Officers were present.

III. Approval of Minutes

1. March 15 Executive Board Meeting

- A motion to accept the minutes was made by Pfeifer and seconded by Bing. The motion carried with Delaney and Burke abstaining.

2. March 18 Executive Board Meeting.

- The following corrections need to be made – spelling on the following names: Michele Bratina, Alison Burke
 - A motion to accept the minutes was made by Diamond and seconded by Burek. The motion carried with Delaney abstaining.

3. Annual Meeting General Business Meeting

- A motion to accept the minutes was made by Pfeifer and seconded by Kim. The motion carried with Delaney and Diamond abstaining.

A motion to approve all Executive Board minutes was made by Pfeifer and seconded by Burek. The motion carried with the Delaney abstaining.

A motion to accept all Executive Board reports was made by Diamond and seconded by Burek. The motion carried with Peguero, Kim, and Pfeifer abstaining.

IV. President’s Report (Paquette Boots)

- Boots expressed gratitude for the work of her program co-chairs.

- Boots gave a verbal summary of her report, with an update on the 3 AMC panels (Higgins and Gabbidon will not be presenting their book, so another book has been chosen) and doorprizes for keynote speakers (“echos” will be given as prizes; this was no cost to ACJS, as rewards points were used). Boots encourages all for seeking sponsorships, including members asking their institutions. Question about who to contact re: sponsorships – Perrin and Boots are the contact people.
- There was discussion about establishing a room-share board for graduate students and faculty to find roommates for the conference. With so many states having travel restrictions on funded travel, we are hearing that many people are struggling with conference budgets. Suggestion to place this online with ACJS website or an independent website. Concern raised about meeting the room block. Concern about liability, and suggestion that statement put on the website that this site is for roommates only (with no other discussion), ACJS holds no liability, and posts need to be removed once roommate is found.

ACTION ITEM: Perrin to explore possibility of establishing a members only forum for those seeking roommates.

- Update on the statistics for submission to date.
- Discussion about continued funding for CJRA by ACJS will be tabled until the CJRA report (see below).

V. Program Chairs Report on 2023 Annual Meeting (Wareham, Mallicoat)

VI. 1st Vice President’s Report (Peguero)

- Peguero expressed his gratitude to Boots, his Program Chairs, “Jeet,” and others who assist with the committee work for 2024.
- Peguero provided a brief summary of his report.
- A motion to approve the Standing Committee Chair Appointments was made by Bratina and seconded by Marcum. The motion carried with Peguero abstaining.
- Peguero updated the Board about the work of the Anti-Discrimination and Anti-Harassment Policy and Committee. The action item is the standing of the Ad Hoc committee currently. There was discussion about the action item to vote on the Ad-Hoc Anti-Discrimination and Anti-Harassment Policy. This Ad Hoc Committee would then merge into the “Ethics Committee.” Question about Part C 1. On the process of how individual grievances are filed using the ACJS platform – who monitors the platform, particularly during a conference when issues arise during conference and needs immediate action. Discussion that these are still 2 separate committees at this time, and more work needs to be done by the newly merged committee before these procedures can be developed.
 - A motion to approve the Anti-Discrimination and Anti-Harassment Policy proposal presented to the Board was made by Pfeifer and seconded by Burek. The motion carried with Peguero abstaining.
 - Boots dissolved this Ad Hoc committee and this proposed policy will now be included within the charge of the Ethics Committee.

ACTION ITEM: Peguero to notify Ethics Committee Chair to consider incorporate language of the Anti-Discrimination and Anti-Harassment Policy proposal and possible changes in language and procedures for the 2023-2024 annual meeting.

ACTION ITEM: Board members to send corrections of grammatical errors directly to Peguero for changes.

VII. 2nd Vice President's Report (Kim)

- Kim provided a brief summary of her report.
- A motion to approve of Deputy/Assistant Deputy Chairs for Standing Committees was made by Burke and seconded by Bratina. The motion carried with Kim abstaining.
- Worrall advised of the need search committees for editors of JEJ and JCJE journals. Per policy 308.01, Kim chairs these search committee. There was a question about service length for these editors – policy 700.01 establishes time limits for journal editors. The committee needs to begin ASAP, due to the need

ACTION ITEM: Kim to establish members of the search committees for editors of the JEJ and JCJE journals and provide this list to Boots in the next couple of weeks.

ACTION ITEM: Boots to call for motions and a vote of the proposed search committee members for editors of the JEJ and JCJE journals upon receipt of Kim's list.

- There was discussion of the submission system, including current issues, and alternative submission systems.

VIII. Immediate Past President's Report (Pfeifer)

- Pfeifer advised no ethic complaints were received to date.
- There was review of the Executive Board Nominees. Pfeifer expressed gratitude to the Nominations and Elections Committee members for their work.
 - A motion to approve the Executive Board Nominees was made by Marcum and seconded by Bratina. The motion carried with Pfeifer and Burek abstaining.
- There was discussion about including student representation to select standing committees. Concerns were raised about students serving on Affirmative Action Committee, particularly given timeframes for service on the committee. There are committees that do not have "terms" or have no limit to the number of committee members, and these might be options for students: Membership, National Criminal Justice Month, and Student Affairs. Suggestion to have students on committees but students cannot chair. Suggestion to limit the type of students on committees to PhD students only – concern was raised that this created classes of students within "student memberships." There needs to be a vote of the ACJS general membership before such a proposed policy could be enacted because this change would incur a change to the By-Laws. Discussion about other possible parameters for such a policy (e.g., number of students limited on committees).

TABLED: Board may re-examine this when Pfeifer presents to the Board a proposal for student inclusion on the Membership, National Criminal Justice Month, and Student Affairs Committees for further discussion.

- There was discussion about ACJS publishing a statement supporting Academic Freedom. Question about signing onto another organization or adopting an independent statement. This would be an independent statement by ACJS. Question about permission to use other organization's statements. Pfeifer will look into this to ensure permission was granted to use this organization's wording/letter.
 - A motion to approve ACJS making the proposed statement to Support Academic Freedom from the American Council on Education (ACE), pending confirmation of

permission to use this statement verbatim, was made by Marcum and seconded by Bing. The motion carried with Pfeifer abstaining.

IX. Interim Treasurer's Report (Unnithan)

- Executive Director evaluation:
 - A motion to begin executive session was made by Burke and seconded by Bratina. The motion carried unanimously. Executive session began at 10:47am, suspended at 10:57 due to guests entering the meeting for a presentation on the ACJS Directory (see Executive Director report below). Executive session began again at 11:32am (once the guests left) and ended at 11:35am. Worrall and Perrin left the room during the executive session time frames.
 - After executive session: Boots expressed gratitude on behalf of the Board to Worrall and Perrin for the work that they have completed. Perrin and Worrall were advised they would each individually receive a one-time mid-year bonus of \$2500.

ACTION ITEM: Worrall, as Executive Director, to provide information about a market analysis comparison for the ACJS Manager's salary (compared to managers for other non-profit organizations) to be presented at the annual meeting in March 2023.

- Financial update to be given by Executive Director when Worrall gives his report (see below).

X. Secretary's Report (Delaney)

- No changes from written report.
- Discussion of duties of Secretary as written in section 9 of the Constitution, to inquire if this is overlap with other jobs/functions/committees or obsolete: "The Secretary shall...."
 - prepare a summary of the Executive Board minutes and Business Meeting minutes for publication in ACJS Today – ACJS Manager posts the minutes online under the members only pages.
 - contact all criminal justice/criminology doctoral programs to obtain a list of the year's graduates, contact the graduates and offer them a one-year free membership in ACJS – this duty is not performed by the Secretary and may need to be updated.

TABLED: this discussion was tabled to the 2023 annual meeting, when Worrall can complete the following action item-

ACTION ITEM: Worrall will consider all officer responsibilities as listed in the Constitution and propose changes at the 2023 annual meeting for the Board to consider possible proposed changes to those portions of the Constitution (in order to bring such proposed changes to a vote for the membership).

- prepare the ballot for constitutional amendments – This item was not discussed because all items tabled until 2023 annual meeting.

A motion to approve all Officer oral and written reports was made by Bing and seconded by Burek. The motion carried, with each Board member abstaining from approving their respective report(s).

XI. Executive Director's Report (Worrall)

1. There was discussion about the need to change Policy 101.02, section V.M. needs to be deleted or change to at least one per year. During the COVID pandemic, there were no visits for 2 years and this presented no issues.

- A motion to edit Policy 101.02 section V.M. to be changed that the Executive Director have a face to face visit at the National Office at minimum once per year was made by Burek and seconded by Marcum. The motion carried unanimously.
- 2. There was discussion about the need to change the ACJS business credit card with a higher than \$1,800 limit and some issues this creates (e.g., historically, people used their personal credit cards for ACJS expenses). The Board agreed to allow Worrall and Perrin to explore options for credit cards with a higher limit.
- 3. Oral item, not in report: there was discussion about the impact of Biden’s “open access” policies concerning journal publications being tied to federally funded research. Concern about what this means (e.g., full open access?), when this begins, the funding models (e.g., costs for publishing and who must incur these costs?). This will be addressed further when Taylor and Francis present at the annual meeting. There may be need to contract with an attorney to further clarify these issues.
- 4. There was a presentation on the Report on the Directory Project of CJ Degree Programs – John Sloan, Bonnie Fisher, and Tim Engle joined the Board meeting via teleconference around 11:00 am EST (ending around 11:30am EST). Fisher thanked the ACJS Board for awarding the University of Cincinnati this project. Power point presentation explaining the methodology and displaying the results of their research. The Board expressed gratitude to the team for the work they completed on this Directory. There was ensuing discussion after the guests left regarding the next steps with the directory project (which is now finalized), including continued investment in this project. Worrall will continue discussions with the ‘Directory team’ to obtain their feedback about how to best move forward with this data/information (e.g., marketing/selling subscriptions to this directory).
- 5. Announcement: Worrall has taken no action on the money market fund.
- 6. There was discussion about the NIJ requesting someone from ACJS to attend 1-3 listening sessions in at their offices in DC during October and November. NIJ’s request was someone close to DC to reduce costs for traveling. After discussion of who is interested and who lives/works the closest, decision was made to send Bratina to attend the NIJ Listening session(s);

ACTION ITEM: Bratina to contact NIJ (information provided in the email sent by Worrall) to make arrangements, attend the sessions, and send a written report to Boots summarizing the activities of the listening session(s).

- 7. Financial update was given by Worrall, including costs associated with annual meeting in Vegas and the annual meeting cancelled in Orlando (due to COVID-19). There was concern about the rising costs of annual meetings and impact on ACJS budget. ACJS finances are fine, so this is informational only.
- 8. The Association Manager evaluation was completed in the executive session that occurred under Interim Treasurer’s report (see above).

A motion to approve the Executive Director report was made by Diamond and seconded by Burke. The motion carried unanimously with no abstentions (Unnithan and Pfeifer not present for this vote).

XII. Association Manager’s Report (Perrin/Supporting Strategies)

- 1. There was review of the membership statistics, including by Region and Section.
- 2. There was review of the Annual Meeting registration statistics.

3. There was review of Accounting Reports, including account balance, account P & L, net assets, and a comparison of the historic budget to the actual budget.

A motion to approve the ACJS Manager's report was made by Marcum and seconded by Kim. The motion carried unanimously with no abstentions (Unnithan and Pfeifer not present for this vote).

XIII. Committee Reports

a. Academic Review (Bouffard)

- Boots offered a summary of the report and gave thanks to the work done by Pfeifer and the committee.
- There was discussion of the action item to consider changes to the AQS (as outlined in Attachments A-C).
 - A motion to accept committee's recommendations in Item 4a criteria for meets/exceeds the AQS was made by Marcum and seconded by Delaney. The motion carried with Pfeifer and Bratina abstaining.
- There was discussion of the action item to consider the criteria for meets/exceeds the AQS, and adopting the designation of quality "ACJS-Endorsed Program."
 - A motion to accept committee's recommendations adopting the criteria for meets/exceeds the AQS and the designation of quality "ACJS-Endorsed Program" was made by Burek and seconded by Marcum. The motion carried with Pfeifer and Bratina abstaining.

NOTE: Changes in the policy manual to reflect these motions will take time. There are other changes that also need to be made to the policy manual and this work will be completed together. The work is expected to be completed prior to annual meeting, at which time approval of all the proposed changes in the policy manual will be completed and presented together.

b. Affirmative Action (Miller)

- There was discussed of the action item requesting the Board assist in disseminating the call for nominations for the awards. Perrin advised that this is done through the home office.
- There was discussed of the action item requesting an update if the Board considered offering student memberships to the two winners of the Affirmative Action awards. Perrin noted that there was an affirmative vote at the March 15 annual meeting.

ACTION ITEM: Perrin will notify winner.

- There was discussed of the action item about the Committee's charge, as currently written, requiring adherence to the existing affirmative action policies at ACJS. Perrin noted this information is located on page 80 of the policy manual.

ACTION ITEM: Perrin will notify Affirmative Action Committee chair.

c. Assessment (Dodson)

- There was discussion of the committee's recommendation to update the links for the webpage, and streamlining the webpage to include both assessment and program review in one location. Perrin advised she can complete these tasks if she receives the information. There were questions about what the Committee was seeking regarding "streamlining the webpage."

ACTION ITEM: Boots will contact Blackburn and the Assessment Committee Chair to advise they need to send updated links to Perrin.

ACTION ITEM: Perrin will update the webpage links when received.

ACTION ITEM: Boots will contact the Assessment Committee Chair about further information on their request for “streamlining the webpage.”

d. Awards (Renzetti)

- There was discussion of the committee’s recommendation for the Awards Subcommittee Chairs’ Orientation be conducted via email rather than in person at the annual meeting. The Board agrees with this recommendation, given that not everyone can attend the annual meeting (for various reasons).

ACTION ITEM: Boots to notify Award Chair.

- There was discussion of the committee’s action item about the lack of archiving for the Book Award. The Board discussed the possible elimination of the criterion of no more than two nominations of a book for this award but retaining the criterion that the book has to have been published in the past three years. Clarification was made that it is the name of the book is not archive, not the author(s) of the book or the winners of the award.
 - A motion to alter the language of the award to state that “a book that was published in last 3 years may be nominated” was made by Marcum and Burek. The motion carried unanimously.

ACTION ITEM: Worrall will make this change in the policy manual.

- There was discussion of the committee’s recommendation for the Board enact a new regulation making Board members ineligible to nominate fellow ACJS members for any ACJS award. Boots expanded the discussion to include perceptions of power and privilege regarding Board members. Boots shared information about requests she has received over the past year and she her concerns about the perceptions of her use of title of “President” had she acquiesced to these requests. Concern was raised about liability to ACJS. Reference was made about signing election nomination petitions as a Board member in light of the recent policy that Board members cannot campaign for ACJS election candidates. Concern was raised about Board members influencing others on committees and the potential of the appearance of pressure or favoritism, including awards. Question was raised about Board members’ service on committees being acceptable. There were expressions about the perception of influence being important and ethics coming first to protect the integrity of ACJS and each Board member. Worrall clarified that in policy 306 (nominations for ACJS officer positions) that current Board members cannot nominate ACJS members as potential candidates for election. Boots introduced a friendly amendment to the Award Committee’s action item stating that Board members cannot sign any nomination for anyone within ACJS (e.g., elections, awards). Question was raised about Board members’ service on committees under such a policy – this policy would not impact committee work and Board members were encouraged to serve on committees. Suggestion was raised about the possibility of blind review for awards – some did not believe this was viable, creating too much work for awards chairs. Question was raised about self-nominations, including book awards – this policy would cover all nominations, so Board members would not be allowed to nominate for book awards (or any other award, if self-nominations are allowed). Question was raised about putting forward petitions to serve

on the Board in another position if the potential candidate was already serving on the Board – this policy would still allow Board members to seek election in other positions for when their term expires, by asking ACJS members to sign the petition, but no currently serving Board member can sign another Board member’s petition. Concern was raised about signing nominations for organizations outside ACJS – several people felt it is not possible nor appropriate to enforce ACJS policies onto other organizations, so this policy would only apply to ACJS. Question was raised about the current nominations and petitions completed to date by Board members – this policy would not be retroactive.

- A motion for a new provision to be added to the ACJS Awards Policy to state “serving ACJS Board members are not permitted to make any ACJS award nominations” was made by Pfeifer and seconded by Lane. The motion carried with Delaney abstaining.
- There was discussion about altering current ACJS policy 303.06 to include that Board members cannot sign petitions for members seeking to be nominated (i.e., name placed on the election ballot) for ACJS Board positions. There was a request for the ACJS membership to be made aware of this change should the motion pass, as well as making a notation to those who win the annual elections.
 - A motion for the language of ACJS policy 303.06 to state “serving ACJS Board members are not permitted to sign election petitions as active members nor are they permitted to endorse, nominate, or campaign for board candidates” was made by Pfeifer and seconded by Bratina. The motion carried with Delaney abstaining.

ACTION ITEM: Boots will draft an email to the membership advising of the change in the policy, and will send this email to the Board for review/to make suggestions for changes before sending the email to membership.

ACTION ITEM: Perrin will include this information in the call for nominations and the orientation packet for new board members.

- There was discussion of the committee’s recommendation for a statement be added to the nomination instructions for awards specifying that in the case of multiple nominations of the same individual for the award, a single nominator take responsibility for collecting all nomination letters into one packet and submitting the packet on behalf of all nominators. Concern was raised about nominators not knowing who else may be nominating and the potential impossibility of this task – the Board is unsure of the logistics of this charge. Suggestion that if known multiple nominations could be condensed into one packet. Concern was raised about the weight award committee members may give when nominees receive multiple letters versus having all nominators condensed into one letter with multiple different signatures. There was further discussion about the large amount of work for some of the award sub-committees and expressed gratitude for the work of the members of all the committees for awards. This recommended will be tabled at this time for further contemplation.

TABLED ITEM: To be discussed at the annual Board meeting in March 2023 - In the case of multiple nominations of the same individual for the award, a single nominator take responsibility for collecting all nomination letters into one packet and submitting the packet on behalf of all nominators.

At this time, Boots returned to the Officer reports with further Committee reports to continue afterwards.

- e. Budget, Finance, and Audit (Kim)
 - **Not reported at Mid-Year**
- f. Committee on National Criminal Justice Month (Walker)
- g. Constitution and By-Laws (Klahm)
 - Boots provided summary of the report.
 - There was discussion about the edits to the Policy Manual and Bylaws.
 - A motion to approve the suggested changes to the Policy Manual was made by Bratina and seconded by Burek. The motion carried unanimously with no abstentions.
- h. Crime and Justice Research Alliance (Wood)
 - A motion to move into executive session was made by Pfeifer and seconded by Burke. The motion carried unanimously with no abstentions. The Board went into executive session at 2:22pm and left at 2:38 pm EST via a motion by Burek and seconded by Diamond.
 - There was discussion about continued funding for CJRA by ACJS. Gratitude was expressed to the work of CJRA. There is concern about the ability for ACJS to continue funding this organization, given the rising costs and impact of COVID-19. There was a question about when the ACJS contract expires with CJRA – December 31, 2022. The changing nature of the discipline was discussed, including the marketing of academic work and other aspects of academia/research (e.g., institutions offering marketing). The importance of the work and contributions of CJRA was expressed, and gratitude was expressed again. The difficulty of the situation was expressed. The effect of this would be funding and policy.
 - A motion for ACJS to not fund CJRA travel, effective at the end of the current calendar year (2022), was made by Marcum and seconded by Burek. The motion carried 10-1 with Kim and Lane abstaining.
 - A motion for ACJS to not renew the current contract (for 2023) with Kizcom, effective at the end of the current calendar year (2022), was made by Pfeifer and seconded by Marcum. The motion carried unanimously with no abstentions.
 - A motion to dissolve CJRA as a standing committee and charge the Public Policy with all duties of the CJRA was made by Burek and seconded by Bratina. The motion carried with Lane abstaining.

ACTION ITEM: Perrin will add the Board’s recommended changes regarding the CJRA as a standing committee to the annual election ballot, as a proposed Constitutional and By-Law change, for the membership to vote on and, if the membership should confirm these changes via vote, Worrall will make the subsequent changes to the Policy Manual change.

ACTION ITEM: Worrall will notify the CJRA Committee chair of the above voted on changes.

- i. Doctoral Summit (Button)
 - Pfeifer provided a summary of the report. She is working with Peregrine Publishing to fund the Summit, via a workshop., and to provide resources on

leadership. She will also contact Taylor and Francis about sponsoring the Summit.

- She apprised that the IRB approval was related to the data collected about the Summit, which has been analyzed and has resulted in 13 manuscripts to date (e.g., network analysis by Jared Dmello shows 2800 connections among students who attend the Summit). There was discussion about the benefit this data provides to students, as well as the changing desires of students within the job market (e.g., in 2022, more than half the students reported not wanting jobs in academia).
- j. Ethics, Equity, and Professional Conduct (May)
- There was discussion about the committee’s recommendation to change to the language of ACJS Policy 306.01 to include the proposed Anti-Discrimination and Anti-Harassment Policy. This was already approved (previously in the meeting – see 1st VP report). Question was raised about an equity component within this policy – all issues related to equity, diversity, and inclusion should be included in this policy; if not, then the Board can address this when the revised policy is presented to the Board in the future when this Committee submits their work to the Board for approval.
- k. Employment Exchange (Lee)
- Boots provided a brief summary of the report.
 - Boots encouraged all to visit the Exchange and thank the volunteers.
- l. Membership (Dmello)
- m. Nominations and Elections (Pfeifer)
- See Immediate Past President’s Report
- n. Public Policy (Rodriguez)
- Boots updated everyone that the workshop on grant funding information has been sent to Program Chairs.
 - Boots confirmed the attendance of LaVigne and Piquero for a keynote speech at the annual conference. This will include Q&A.
- o. Student Affairs (Herrera)
- There was discussion about the committee’s recommendations:
 1. Creating a student link on the ACJS Website. Perrin advised she is able to complete this task if the information is cultivated and sent to Perrin.
- ACTION ITEM:** Boots will contact Student Affairs Committee chair to advise the committee to provide all information they want included on a website in a single packet that is sent to Perrin.
2. Increasing student membership and attendance at meetings.
 3. Identifying and reaching out to local colleges and universities where Meetings will be held. This work can be continued by the committee if future ACJS Presidents charge the committee with this task.
 4. Creating more opportunities to overlap with Alpha Phi Sigma. There was a suggestion that the Committee can engage in outreach directly with APS. Perrin advised this has already been done. Pfeifer has also engaged in outreach with

APS in the past. Perrin informed there was an inquiry to her about forming an APS chapter at individual institutions, and Perrin provided this person with a link for the APS website for more information.

ACTION ITEM: Boots will reach out to APS to introduce herself and highlight some events at the ACJS annual meeting that may be beneficial for APS students to attend. Boots will also contact Student Affairs Committee chair to advise the Committee can engage directly in outreach with APS. Boots will also provide some suggestions the Committee about relevant events at the ACJS annual meeting.

5. There was discussion about the Committee's proposal for a "50-50 plan" to fund annual conference registration for students (i.e., offering free registration for students). Perrin advised that there is a donation provision within ACJS memberships annual dues renewal application. She also advised there may be \$956 in the account currently (unconfirmed). The proposal's suggestion of 2 students per ACJS section was discussed as possibly each ACJS section nominating 3 students each to receive an award for free registration. Suggestion was made that each section be responsible for payment of 2 student registrations and ACJS be responsible for payment for 1 student registration. Boots suggested funding awards for 60 students to receive free registrations, in honor of the 60th anniversary of ACJS. Boots and Peguero volunteered to donate funds this award (\$200 each, for \$400 total).
 - A motion for ACJS to support 34 students with free registration for the 2023 annual meeting only (with Boots and Peguero donating \$400, equally divided) and that each ACJS section will be asked to sponsor 2 students each with free registration for the 2023 annual meeting only was made Burek and seconded by Marcum. The motion carried unanimously.

ACTION ITEM: Perrin will confirm the available amount with accountants.

ACTION ITEM: Boots will advise the Student Affairs Committee chair to contact each Section Chair to request their support for payment of 2 student registrations for the 2023 annual meeting (only).

ACTION ITEM: Boots will task the Student Affairs Committee with devising procedures for awarding the free student registrations at the annual meeting (up to 3 student nominations from each section).

Perrin advised that there was no current system to track gifts for free student membership awards going from a specific donor to a specific recipient, and was uncertain about the possibility at this time. Appreciation was expressed for the Committee's the desire to connect gifts to specific students and is encouraged to have people give free registration/membership gifts directly to students.

6. Reaching out to the American Criminal Justice Association. There was discussion about having an ACJS Board member as a liaison. The Board felt this liaison needs to come from the Committee. There may be information about a journal and Unnithan can provide as needed.

ACTION ITEM: Boots will inform the Student Affairs Committee chair that the Committee needs to appoint a liaison for this 'outreach' position.

- p. Teller's Committee (Pfeifer)
 - Not reported at Mid-Year

AD Hoc committee reports tabled until after Regional Reports.

- q. Ad Hoc: Innovator Award for Practitioners (Bratina)
- There was discussion about the need for clarification regarding conflicts between award policies and this specific award policy. This item was tabled until Bratina submits a report discussing the need for possible changes to policy.

ACTION ITEM: Bratina will indicate in her report for the annual meeting in 2023 any specific proposed changes for the Innovator Award for Practitioners and, if applicable, the Awards policy.

- r. Ad Hoc: Innovator Award for Agency or Non-profit (Reyes)
- There was discussion on the action item to change the wording on the policy to remove “region specific” requirements for this award, and revise the policy to indicate that an ACJS member to nominate an Agency or Nonprofit Organization regardless of its location, with preference given to those located in the Region of the corresponding Annual Meeting. Concern raised about the costs for practitioners to attend the annual meeting, since the stipend is capped at \$600 per policy, and whether or not ACJS expects practitioners to fund their own travel (as attendance at the annual meeting is a requirement for accepting the award). The Board’s consensus was that more information was needed about the Committee’s intent with this request for policy change: allow all regions with self-funding, increase the stipend, or remove the attendance requirements for winners. The intent of the origin ‘Practitioner’ award, from which this award was modeled, was discussed (as written in the policy manual): to increase practitioner attendance at the ACJS annual meetings.
 - A motion to table this action item, to be re-visited at the 2023 annual meeting, was made by Pfeifer and seconded by Bratina. The motion carried unanimously.

TABLED: The Committee’s action item was tabled to allow the committee to reconsider the impact of the requested policy change.

ACTION ITEM: Boots will contact the Innovator Award for Agency or Non-profit Committee chair to request that Committee consider the implications of a policy change for all regions being eligible to receive the award on funding to travel to the conference or considering releasing the requirement of attendance of a representative of the agency/organization at the annual meeting conference to accept the award.

- There was discussion on the action item to approve the Committee’s recommendation for the winner of the ‘Award for Agency or Non-profit’ award. It was noted that the Board does not consider approval of individual awards.

ACTION ITEM: Boots will contact the Innovator Award for Agency or Non-profit Committee chair to advise that the chair transmits their recommendation to the Awards Committee chair, who then submits all nominations for the Board to consider for approval.

- s. Ad Hoc: Sage Professional Development Workshop (Payne)
- t. Report of NGO Representative to United Nations and Alternate NGO Representative (Reichel)

- u. Ad Hoc: CEU Pre-Conference Workshop (Pfeifer)
 - see Immediate Past Presidents Report
- v. Ad Hoc: Mentoring Program (Mizrahi)
 - Boots advised that demographics were suggested by the Committee felt strongly not to include this information.

ACTION ITEM: Mizrahi will make a correction in her report that Rashaan Deshay is now working at Texas Christian University.

- w. Ad Hoc: Social Media (Posick)
 - See Old Business

A motion to approve all Committee reports was made by Bratina and seconded by Marcum. The motion carried, with each Board member abstaining from approving their respective liaison report.

A motion to bundle all the Region reports together was made by Burek and seconded by Bratina. The motion carried with each Regional Trustee Officer abstaining from their respective report.

A motion to accept all the Region reports was made by Pfeifer and seconded by Burek. The motion passes with each Regional Trustee Officer abstaining from accepting their respective report.

XIV. Region Reports

- a. REGION 1 - Northeastern (Bratina)
- b. REGION 2 - Southern (Posick)
- c. REGION 3 - Midwest (Burek)
- d. REGION 4 - Southwest (Diamond)
- e. REGION 5 - Western (Burke)

A motion to approve all Region reports was made by Pfeifer and seconded by Kim. The motion carried, with each Regional Trustee Officer abstaining from approving their respective report.

A motion to accept all Section reports was made by Pfeifer and seconded by Diamond. The motion carried unanimously with no abstentions.

XV. Section Reports

- a. Community College (Nobel)
- b. Corrections (Matz)
- c. Critical Criminal Justice (DeKeseredy)
- d. Law and Public Policy (Garrison)

- e. International (Zabyelina)
 - There was discussion of recommendations:
 1. Consider alternative sources of funding to support awards and other activities. Perrin noted that Sections can engage in independent fundraising. The Board encourages Sections to discuss alternative means for fundraising to support their mission.
 2. Consider partnering with other NGOs, i.e., IASOC, ECPR-SGOC, and GITOC.
 3. Discuss supporting [CrimRxiv](#) – criminology’s open archive which provides free information, knowledge, and understanding.
 4. Discuss possibilities of scheduling a special issue for 2023-2024 with contributions from members of the ACJS IS in [International Criminal Justice Review](#) (ICJR)

If the Section wishes the Board to consider a specific policy, the Section needs to submit a report listing the specific policy for consideration.

f. Juvenile Justice and Delinquency (Meyer)

g. Minorities and Women (McGee-Cobbs)

- A motion to approve the new Constitution and Bylaws for MWS was made by Bratina and was seconded by Burke. The motion carried unanimously.

ACTION ITEM: Perrin to notify the MWS that their new Constitution and Bylaws has been approved by the Board.

h. Police (James)

i. Restorative and Community Justice (Holler)

j. Security and Crime Prevention (Lim)

- A motion to accept the changes to the Constitution and Bylaws for Security and Crime Prevention Section was made by Bratina and was seconded by Burke. The motion carried unanimously.

ACTION ITEM: Perrin to notify the Security and Crime Prevention Section that their revisions new Constitution and Bylaws has been approved by the Board.

k. Victimology (Wright)

- This Committee report was submitted after the mid-year report package had been combined and provided to the entire Board, when the Board had access to reports packet.

l. Teaching, Learning, and Scholarship (Wong)

m. Drugs and Alcohol Research (Miller)

There was a suggestion for Sections to use the standardized form (template) with their reports that highlight the requested action items for the Board to discuss, as there are challenges at times trying to parse out this information from reports. Perrin had advised all Sections of the template.

A motion to approve all Section reports was made by Burke and seconded by Diamond. The motion carried unanimously.

A motion to accept all Editor reports was made by Bratina and seconded by Burke. The motion carried unanimously with no abstentions.

XVI. Editor Reports

- a. ACJS Today (Powers)
- b. Justice Quarterly (Krohn, Fox)
- c. Journal of Criminal Justice Education (Gabbidon)
 - A motion to add 5 additional members to the Journal of Criminal Justice Education editorial board was made by Diamond and seconded by Marcum. The motion carried unanimously with no abstentions.

ACTION ITEM: Worrall will inform Gabbidon of the Board's approval of the 5 additional editorial board members and thank him for his service.

- d. Justice Evaluation Journal (Wood)
 - Gratitude expressed to Wood for agreeing to serve as interim editor.

ACTION ITEM: Boots will send Wood a thank you note for agreeing to serve as interim editor while the Board engages in the search committee for a new Editor of Justice Evaluation Journal.

A motion to approve all Editor reports was made by Burke and seconded by Bratina. The motion carried unanimously.

XVII. Old Business from March 2022 Board Meeting

- Posick provided oral report on the Social Media Ad Hoc Committee. He will put out a call for volunteers to serve on the Committee (e.g., there is a need for someone to take photos at the annual conference). He advised there will be workshops on social media at the annual meeting. He advised there is a desire to expand presence on Facebook and other outlets, such as videos highlighting members (e.g., why did you join ACJS?). He is still working on establishing the full membership of the committee and plans to finalize the membership this month, at which time he will forward the names in an email to Boots to put forward for an approval vote by the Board.
- Worrall suggested having a Social Media Manager to work on social media presence for ACJS, such as faculty member who is savvy with various social media outlets. Worrall has constraints on his time, given he is a part-time Executive Director, and does not feel completely knowledgeable about the social media outlets. Suggestion was made about a possible stipend to compensate the person who becomes the Social Media Manager for ACJS. Suggestions were made for monies to be authorized to hire a person into this role, the Social Media Manager be tasked with documenting their activities on social media (e.g., a log of activities/posts), and the Social Media Manager work in conjunction with National Office staff. Perrin advised that one

person may not be able to engage in all social media activities alone; however, it is possible for the Social Media Manager to be successful working in conjunction with the Social Media Committee.

- A motion was made to authorize up to \$10,000 to hire a Social Media Manager for ACJS, who will work as a liaison with the Social Media Committee to clarify the role of this position, was made by Pfeifer and seconded by Burke. There was discussion about the amounts for this position compared to journal editors, as well as the scope of the work for this position. This position is envisioned as a work for hire position. A recommendation was made that a strategic plan be developed by the Social Media Committee, given the scope of social media, in order to prioritize the work of the Social Media Manager (e.g., prioritizing the affairs of ACJS). Recommendation that Posick meet with Boots and National Office staff to further discuss how to move forward on this item. The motion carried with Delaney abstaining.
- Worrall updated the Board about hiring Alexa Jackson as the Association Coordinator for 20 hours per week at the National Office to support Perrin.

XVIII. New Business

- There was discussion of the request by Martin Greenberg to create a new Practitioner Section. There was a concern raised about ostracizing practitioners within ACJS by having a specific Section for practitioners alone, as opposed to integrating practitioners into all sections. There was a concern about the size of this section, and the historical issues associated with low membership within Sections. There was discussion about the possibility of this section bringing in new practitioners and encouraging more participation within ACJS. There was discussion about the possibility of changing the name from Practitioner to something that reflects “professional.”
 - A motion to approve the new Practitioner Section, as proposed, was made by Delaney and seconded by Pfeifer. The motion failed 1-7, with 5 abstentions.

ACTION ITEM: Worrall will inform Martin that the Board did not approve the proposal as written for this new Section. Worrall will express appreciation to Martin from the Board for his work on this proposal and explain that the Board did not approve the Section because the proposal as written conflicts with the goals of ACJS. Worrall will further advise Martin that he may revise his proposal and re-submit through the process of requesting a new Section as outlined in ACJS policy.

- There was discussion of ACJS Institutional Members using ACJS mailing list for campaign purposes – policy currently allows Institutional Members to access the member lists (a benefit for Institutional Members). There is no policy that states individual members who may be able to access memberships lists through the Institutional Membership can use the list for personal purposes (e.g., sending campaign emails). The intent of this benefit is for institutions to have options for conducting research. There was discussion of the possibility of having some type of wording for a policy change (e.g., policy stating that the membership lists cannot be used for ACJS campaigns/elections, institutional members need to make written requests directly to the Executive Director). There was discussion about how current members can access the membership list on the website (individually) as opposed to having a full list of emails all at once. There was also discussion about the cost of

renting the membership lists (currently \$300) and stating the reasons why institutions want to use the list. This discussion was tabled.

TABLED: Institutional Members' access to, use of, and cost for the membership lists will be discussed at the 2023 annual meeting board meeting.

XVIX. Adjourn

- Boots expressed gratitude to everyone, especially those that needed to join via teleconference and Unnithan for volunteering to serve as Interim Treasurer.
- A motion to adjourn was made by Pfeiffer and seconded by Bratina. The motion carried unanimously. Meeting adjourned at 5:01pm EST.