

General Business Meeting
Friday, March 29, 2019
Agenda

IN ATTENDANCE: Faith Lutze (President), Prabha Unnithan (1st Vice-President), Cassia Spohn (2nd Vice President), Nicky Piquero (Immediate Past President), Marlyn Jones (Treasurer), Heather Pfeifer (Secretary), Aimee Delaney (Region 1 Trustee), Victoria Beck (Region 3 Trustee), Peter Benekos (Trustee-At-Large), John Worrall (Executive Director), Cathy Barth (Association Manager), Letiscia Perrin (Assistant Association Manager) – Erin Orrick (Incoming Secretary), Stephanie Mizrahi (incoming Region 5 Trustee), Lorenzo Boyd (Incoming Trustee-At-Large)

1. Introductions (Lutze)
 - Lutze welcomed the membership and had the Executive Board members introduce themselves.

2. 2nd VP Report (Spohn):
 - Coordinated the search for the new JQ Editor(s) – the Committee nominated and the Board approved two co-chairs, Marvin Krohn and xx, who will take over the journal this summer.
 - Program theme “Reforming and Transforming the Criminal Justice System” (Orlando, FL)
 - Program Chair:
 - University Central Florida will handle local arrangements
 - Call for volunteers for committees (Powerpoint slides describing all committees; sign-up sheets will be provided)

3. 1st VP Report (Unnithan):
 - The financial status of the Association is strong (investment portfolio)
 - The Association annual budget is running at a deficit (@ \$30k), however is likely to be covered by the royalties from the Associations’ journals, which continue do very well
 - Committees have been charged – instructed the membership to contact him directly if they are interested in serving any of the standing committees, or to assist with the program.
 - 2020 (San Antonio) – Program Theme: “Envisioning Justice: From Global to Local” – program will highlight the nexus between international and domestic agencies/organizations and the intersection of policies. One of the special tours being planned is to offer a “back scenes” tour of the Riverwalk (e.g., operations, security); also looking to offer a tour to one of the new jails.
 - Notified the membership that the conference space at San Antonio is smaller than the Baltimore site.

4. Executive Director’s Report (Worrall)

- Status of National Office – informed the membership that Cathy Barth, Association Manager, will be transitioning into retirement. The Academy has hired Leticia Perrin as the Assistant Association Manager, and she will transition into Cathy Barth’s role sometime before the 2020 annual meeting.
- Contracts have been signed for future conference sites through 2029 – ensuring that the sites are attractive to the membership and do not overlap with ASC. A couple multi-year deals will be Chicago and Denver
- Status of Taylor & Francis relationship – launch of third journal, *Justice Evaluation Journal*, which is being bundled with JQ and JCJE. The sales for the first year have been very strong and the royalties this year increased by 30%.

5. Treasurer’s Report (Jones):

- Jones informed the membership that the Treasurer works closely with the Executive Director and Association Manager to ensure the Association’s financial status is sound. This past year they shifted some of the Association’s funds into a few less conservative funds in order to increase the potential earnings via interest.
- Successful Internal/external audits for this past year.
- Encouraged the membership to review the CJRA newsletters that highlight how the research from the Association’s journals are being promoted/highlighted in the media and presented to legislative committees to guide policy at the national level.

6. President’s Report (Lutze):

- The 2019 conference has been successful – 1,740 registrants (in the average range). Some of the highlights: added complimentary coffee bars throughout the annual meeting to encourage members to stay onsite; organized the conference space thematically (e.g., scheduling the same topic in the same room) to help encourage more participation; offered a special workshop for practitioners (non-members) from local agencies to earn continuing education units in order to introduce them to the Academy – the event was well attended and the feedback was very positive; also scheduled the two keynote speakers in the program so no other events would be scheduled at the same time – this really helped maximize attendance; relied on the mobile app in lieu of a printed program, and had a few computer stations set up for membership to use to search for events if not comfortable using the app.
- The new abstract submission was implemented and worked well – will be utilized for the 2020 program.
- Lutze summarized her activities on behalf of the Academy this past year - traveled to each of the Regional meetings to continue promoting the relationship between the Association and each of the regional associations.
- Thinking about the future direction of the Academy – with the hiring of the new Assistant Association Manager, she has brought a fresh pair of eyes to look at all of the positive things the Academy is doing to help market the strengths. Will be developing a strategic plan and marketing plan. Also

thinking about to boost membership and creating a more engaging and interactive experience at the upcoming annual meeting.

- Lutze reminded the members that nominations for 2020 ACJS Awards is now open (Call published in mobile app), and the Academy is seeking nominations for 2020-2021 Board: 2nd VP, Treasurer, Trustee-At-Large, Region Two Trustee, and Region Three Trustee (Call published in mobile app).

7. Member Q&A

- Victoria Beck announced that NCJA is looking for nominations for the editor of the Region's journal.
- Feedback on the mobile app – overall, very user friendly. : can ACJS be set up as search term in the App Store? overall, it was user-friendly. Couple suggestions: would like to be able to browse by affiliation/institution (of participant). Could bookmarks be presented by day/time rather than alphabetical order?
- Will Sections/Regions have tables space in the Exhibit Hall?
- Can larger space be set aside for some of the receptions – the Wednesday night reception (hosted by a combination of schools) was way too small to accommodate the crowd that attended. One suggestion is to find out if offering free alcohol/food to estimate how many people will attend.